

# Request for Dean's Letter

(MUST SUBMIT REQUEST ONE WEEK IN ADVANCE)

Name and current address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Email: \_\_\_\_\_

Telephone Number: ( ) \_\_\_\_\_ Social Security Number: \_\_\_\_\_

- |                                   |                                 |                                       |                                   |
|-----------------------------------|---------------------------------|---------------------------------------|-----------------------------------|
| <input type="checkbox"/> M.Ed.    | Concentration: _____            |                                       |                                   |
| <input type="checkbox"/> M.A.Ed.  | Concentration: _____            |                                       |                                   |
| <input type="checkbox"/> M.A.C.   | <input type="checkbox"/> M.A.E. | <input type="checkbox"/> M.A.H.       | <input type="checkbox"/> M.S.F.S. |
| <input type="checkbox"/> M.S.H.E. | <input type="checkbox"/> D.P.T. | <input type="checkbox"/> M.A.I.P.C.R. | <input type="checkbox"/> M.S.G.C. |
| <input type="checkbox"/> M.M.S.   | <input type="checkbox"/> MBA    |                                       |                                   |

Certification Area: \_\_\_\_\_

Date of Anticipated Completion: \_\_\_\_\_

Courses in which you are currently enrolled that will complete your program:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Content/Purpose of this letter:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

When the letter has been signed by the Dean of Graduate Studies, the student will:

- Pick up the letter at the Graduate Office
- Have the letter mailed to:
  - The student
  - The following person: (include title, name, and address)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signature of Student: \_\_\_\_\_ Date: \_\_\_\_\_