Matthew Heitzman called the meeting to order at 4:01 pm via Zoom

Present: Matthew Heitzman, Jodi Freeman, Michael Dwyer, Foram Bhukhanwala, Emily Marshall, Sarah Woldoff, Daniel Pieczkolon, Michelle Reale, Nancy Rosoff, Colleen Pernicello, Dan Schall, Melissa Correll, Bill Elnick, Nicole Zucker, Bruce Keller, Jenna Pagel, and Mary Kate McNulty

By Invitation: Annette Halpin, Raghu Kurthakoti, Rebecca Kohn, Graciela Slesaranski-Poe, Warren Haffar, and Peter Siskind

Action/Discussion Items.

I. Review of Minutes - Consent Agenda Item
   Action: Approved

II. International Business Minor Proposal (tabled from Nov 3)
   Effective Fall 2021
   Annette Halpin & Raghu Kurthakoti

   Questions:
   • Number of required credits (28) (6 courses) for the minor feels heavy (includes prereqs)
     o All minors in SGB require 24 credits – gives more depth
   • No policy at University for maximum number of courses in a minor. Minimum policy is 5 courses
   • International component in syllabus about going abroad – questionable given current situation.
     o Travel is an option, not a requirement– that’s why culture was not included in the name of the minor
   • Enrollment – prerequisites for course could be better defined
     o Prerequisites are optional except macroeconomics. No prerequisites for the first 4 courses. Raghu is adviser for the minor.
   • What is the difference between this and the Business Administration minor?
     o This is not a replacement for the minor just a focus on global business. Minor designed at the request of students who want a less quantitative (no accounting course) minor to go along with an international studies major.

   Motion to approve and second.
   Action: Approved unanimously by voice vote to the full senate. Mike is naysayer.
III. ABRI Curricular-Infusion Update
Rebecca Kohn & Graciela Slesaranski-Poe

Update on the four Provost Anti-Racism Initiatives that fall under Academic Affairs. Not charged with making broad changes - just setting the stage so these things could happen - and to collect information on what is already taking place and report on initiatives progress

- **Explore ways to integrate and infuse diversity into the curriculum (including our core), with a specific focus on race and ethnicity**
  - Modifications to current courses
  - Develop new courses
  - AUC

- **Work with key stakeholders to examine the socio-political and economic contexts of sexual, racial, and other forms of violence to promote a public health agenda for the University**
  - Exploring grant collaboration

- **Develop an "open course," non-credit, in the fall semester, explicitly focused on race in America**
  - Love Pilot

- **Develop and launch an Inclusive Pedagogy Framework with CSRE and the Center for Teaching, Learning, and Mentoring (CTLM)**

**Note:** Much of the context of these initiatives is unknown at this time. Committees formed over the summer are still in the inception stage but there will be a software system to track the adaptive strategy and milestones along the way. This information can be shared with the University community.

Information item. No action required.

IV. IPCR Memo
Warren Haffar

Background on American Graduate School (AGS) in Paris

- Arcadia, through the International Peace and Conflict Resolution program, has had an MOU with AGS since 2005. Specifically, through a dual degree program with IPCR and IRD (International Relations & Diplomacy)
- Arcadia gets 10% to provide academic oversight for the IRD program and transcript the degree
- Previous director of AGS died and AGS was tied up in legal issues
- Serg Nicholas, new Director of AGS, former is eager to continue and expand the relationship with Arcadia
Request the guidance of the committee for the following:

1) A proposed collaboration with IESEG and AGS whereby two courses would be allowed as transfer credits into the AGS/IRD degree. The process to do this, if one exists, is not clear.
   - Courses are applicable only to the IRD degree. This does not involve IPCR or ICPR students.

2) The best timing to submit a proposal that would extend the AGS MoU to include the AGS PhD in International Relations and Diplomacy, ideally for May 2021

3) Proposal for program revisions that would revert IPCR to its previous four semesters and 42 credits in time for the recruiting Fall 2022 cycle.

V. Academic Standing Proposals

Rebecca Kohn & Peter Siskind

Study proposed by the provost to look at current academic standing process

Changes to the current process under consideration:

1) **Reduce the frequency with which first-semester undergraduate students are dismissed.**

   Move the gpa from 1.6 to less than 1.0
   - First-semester students need more than one semester to adjust to the academic expectations of the University.
   - May help to reduce the number of students dismissed who are encouraged to appeal
   - More for first generation students who are not familiar with appeal process and could be discouraged or intimidated by the formal process
   - Freshman are exploring majors and some majors are more challenging than others are.

   *Motion to vote on #1 was approved and second
   *Action: Approved by unanimous voice vote

2) **Designate categories of students based on credits earned, adjust the thresholds for probation and dismissal, and empower the Academic Standing Committee to dismiss students from major after one semester of probation**

   - Good tool for committee to have but be careful of language. Having difficulty in a major is not the same as being in a difficult major.
   - Language revolves around the student skill set
   - This has gone under numerous revisions and one concern is removing the jeopardy category.
• Some of these discussions should involve or revolve around the academic advisor

Motion to continue discussion on #2 was approved and second
Action: Open discussion board in Canvas and revisit in February

3) Revise the dismissal appeals meetings process in several modest ways.

1) No more than three voting members of the Academic Standing Committee shall be present at the dismissal appeal meeting.
2) At least one of the voting members present should be a faculty member whenever possible.
3) In addition to the three voting members, a representative from the Counseling Center shall be present unless the appealing student requests that the Counseling Center representative not be present.
4) When students appealing their dismissal have a documented disability, a representative of Disability Support Services should be present unless the appealing student requests that the Disability Support Services representative not be present.
5) If an appealing student chooses, they may bring a faculty or staff member to the dismissal appeal meeting; the faculty or staff member may not explicitly participate in the appeal meeting but may provide the student advice and support.

Discussion:
• No more than 3? What if there is only one? Suggestion to change “no more than 3” to “3”
• Does this fall in committee purview? If so is it major enough to move to full senate?
  o Yes, it is an academic policy. Good conversation for full senate – if not a voting item to at least be aware of the process of academic standing. Part of package that falls under an umbrella of academic standing and appeals
• Full faculty member should be present – why so squishy?
  o Appeals process falls during University down time when faculty are not “available”

Motion to vote on #3 was approved and second
Action: Approved by unanimous voice vote. Jodi is Naysayer for #1 and #3

VI. GFS Oman Course - NPL Designation
Students will explore the vital role of freshwater in arid zones and the relationship between climate change and human behavior

Action: Approved by unanimous voice vote
VII. **BA341 - Hybrid Course Proposal**
Request to change the modality of BA341 from Face to Face to Hybrid (OP).

**Rationale**
- Course has been using more active learning approaches.
- Students are linked with local area businesses and nonprofits as their clients
- Students work in teams with these organizations throughout the length of a semester to create and recommend a marketing communication campaign
- Students have been struggling with a 200-minute class meeting along with scheduling hours of independent work with clients
- No change to learning outcomes

Information item. No action required

VIII. **Assignment Items**
None

**Upcoming Meetings - Proposed**

1. Tuesday, February 2, 2021 4-6 p.m.
2. Tuesday, March 2, 2021 4-6 p.m.
3. Tuesday, March 23, 2021 4-6 p.m.
4. Tuesday, March 30, 2021 4-6 p.m.
5. Tuesday, April 6, 2021 4-6 p.m.
6. Tuesday, May 4, 2021 4-6 p.m.

Course proposals for AUC designation due Tuesday, March 2
Deadline for course proposals is Tuesday, March 9

**Pending Items**

1. The Number of Credits Required for a Major from One Discipline. (Fall 2020)
2. Conversation about Cross-Listing Courses. (Fall 2020)
3. Discussion about Guideline and Evaluations for Course Syllabus. Matt, Dan, Sarah, Nancy (Fall 2020)

4. Conversation about Credentials of Proposer Submitting a Course Proposal. (Fall 2020)

5. Equity as it Relates to the Policies on Pre-Registration (Business Office Holds, etc) (October 2020)

6. Review 6th Week Evaluation Table. (Fall 2020)

7. Follow Up with IR on questions in Canvas (Bridget Miller) (Fall 2020)

8. Conversation about Prerequisites and Knowledge for Courses (September or October 2020)

9. CGE Report Discussion (John Noakes & Andrew Law)

10. Summer Programming - (Sandi Crenshaw) (February 2, 2021) added Dec 1

11. Undergraduate Artist Residency Pilot (Pederson & Ryan) (February 2, 2021) added Dec 1

Meeting adjourned at 5:46pm

Respectfully Submitted,
Mary Kate McNulty