Dear Students,

We hope this letter finds you well and that you have had a happy, healthy and restful summer! We are so pleased to welcome our new students to the Arcadia family and our returning students back home.

As always, a lot happens on campus during the summer, so we present this 2017 Student Affairs Newsletter as your guide to important information and updates. Please be sure to review it in its entirety and regularly check MyArcadia for last-minute updates.

New students, we will see you on August 25th. Returning students, we will see you on August 28th and August 29th. On behalf of my faculty and staff colleagues, I hope you enjoy the rest of your summer and are prepared for a fantastic 2017-2018 academic year!

All The Best,

Andrew Goretsky
Dean of Students

Dian Taylor-Alleyne
Associate Dean of Students
ATTENTION SENIORS!

If you are planning to graduate with the Class of 2018, you must complete the Notification of Intent to Complete a Degree or Certificate form which is available in the Registrar’s Office or from the Forms link at www.arcadia.edu/registrar.

In order to graduate, you must have completed the required number of credits (128 credits minimum for an undergraduate student) and have fulfilled the necessary university curricular and major requirements by the date of graduation (see course catalog for details).

Outstanding transcripts from other colleges/universities should be sent directly to the Registrar’s Office as soon as possible.

It is strongly recommended that you meet with your adviser prior to course registration to ensure you are completing final requirements needed for your degree. **It is ultimately the responsibility of the student to meet degree requirements.** It is essential that students review their transcript and credits to be sure they are eligible to graduate.

If your intent is to graduate in August or December 2017, but you wish to walk with the Class of 2018 in May, you may petition to do so. University policy states that an undergraduate student missing only one course (3 to 4 credits) may petition to walk in May’s ceremony. A petition may be picked up in the Registrar’s Office and should be returned to the Office of Graduate and Undergraduate Studies.

SENIOR PHOTOS

Seniors may sign-up for a portrait appointment through http://www.spencerstudios.biz/arcadia. The link will be active mid-September. Photos will be taken on the following dates:

**Informal Photos**
- Monday, October 2, 10:00 a.m.-5:00 p.m.
- Tuesday October 3, 10:00 a.m.-5:00 p.m.

**Formal Photos (cap and gown)**
- Monday, October 30, 10:00 a.m.-5:00 p.m.
- Tuesday, October 31, 10:00 a.m.-5:00 p.m.
- Wednesday, November 1, 10:00 a.m.-8:00 p.m.
- Thursday, November 2, 10:00 a.m.-5:00 p.m.
- Friday, November 3, 10:00 a.m.-5:00 p.m.

EMERGENCY NOTIFICATION SYSTEM

Arcadia’s emergency notification system, Send Word Now, is used for emergency announcements, including weather related closings or delays.
- Text, voicemail, and email announcements sent are simultaneously to all recipients enrolled in the system
- Participation is open to students, faculty and staff
- Recipients are reminded to update registration information each semester
- Make updates at any time by going to contactinfo.arcadia.edu

VOTER REGISTRATION

In compliance with the 1998 Higher Education Act, Voter Registration Applications are available in the Student Affairs office for residents and commuters from Pennsylvania. Resident students can use either their campus address to vote while at school, their home address to vote from home, or can vote via absentee ballot. You may also download the application at www.dos.state.pa.us/voting/site.

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**KEY UNIVERSITY DATES: 2017-2018 ACADEMIC YEAR**

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
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<tbody>
<tr>
<td>Aug. 25-Aug 29, 2017</td>
<td>Fall New Student Orientation</td>
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<tr>
<td>August 29, 2017</td>
<td>1-Day Transfer Fall Orientation</td>
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<td>Aug. 28 and Aug. 29, 2017</td>
<td>Returning Resident Student Check-in</td>
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<tr>
<td>August 30, 2017</td>
<td>Fall Semester Classes Begin</td>
</tr>
<tr>
<td>September 4, 2017</td>
<td>Labor Day (No Classes)</td>
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<tr>
<td>October 6-7, 2017</td>
<td>Fall Fest: Family Weekend</td>
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<tr>
<td>November 22-26, 2017</td>
<td>Thanksgiving Break (Residence Halls Close 11/21 at 12:00pm)</td>
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<tr>
<td>December 11, 2017</td>
<td>Last Day of Classes</td>
</tr>
<tr>
<td>December 12-19, 2017</td>
<td>Final Exams</td>
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<tr>
<td>Dec. 20, 2017-Jan. 15, 2018</td>
<td>Winter Break (Residence Halls Close at 7:00 pm 12/20)</td>
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<td>January 14, 2018</td>
<td>Residence Halls Open at 12:00 pm</td>
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<tr>
<td>January 15, 2018</td>
<td>Martin Luther King, Jr. Day of Service (No Classes)</td>
</tr>
<tr>
<td>January 16, 2018</td>
<td>Spring Semester Classes Begin</td>
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<tr>
<td>March 10-18, 2018</td>
<td>Spring Break (Residence Halls Closed 3/9 at 5:00pm)</td>
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<td>April 14, 2018</td>
<td>Honors Convocation</td>
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<tr>
<td>April 27, 2018</td>
<td>Thesis Day</td>
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<tr>
<td>April 30, 2018</td>
<td>Last Day of Classes</td>
</tr>
<tr>
<td>May 1-8, 2018</td>
<td>Final Exam (Residence Halls Close at 7:00 pm on 5/8)</td>
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<tr>
<td>May 18, 2018</td>
<td>Undergraduate Commencement (Residence Halls Close for Seniors at 5:00 pm)</td>
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</table>
NEW STUDENT ORIENTATION: First-Year Students
Friday, August 25 through Tuesday, August 29

The Orientation team looks forward to welcoming new students, as well as their families and friends to campus on Friday, August 25 for our Fall Orientation program. Check-in on August 25 is in the Kuch Center, Alumni Gymnasium between 8:00 a.m. and 10:45 a.m. We recommend that resident students arrive before 10:00 a.m. This will allow ample time to move-in prior to the opening ceremony. We also recommend that commuter and Fall FYSAE students arrive between 10:00 a.m. and 10:45 a.m. The Fall Orientation program will begin promptly at 11:30 a.m. in the Kuch Center, Alumni Gymnasium.

At check-in, new students will receive:
- Information on how to access your first semester course schedule (or a time for your advising and testing appointments)
- A schedule of events for the Fall Orientation program
- Your Knight ID card (or have your photo taken for the ID)
- Your residence hall room key (for resident students only)

Also on Friday, August 25, optional programming is available for your guests to address any questions they may have. We are pleased that Bed, Bath, & Beyond will be on campus to purchase any items (except linens) you may have forgotten. At 4:30 p.m., guest orientation will conclude and your families and friends will depart campus.

Orientation events are purposeful, intended to support your continued transition into our community. Our goal is to enable you to feel comfortable with life at Arcadia when classes begin on Wednesday, August 30.

Should you have any questions, please contact the Office of Engagement & New Programs at (215) 517-2481 or orientation@arcadia.edu. Additional information about the Orientation program is available at www.arcadia.edu/orientation. You can also post questions on the Class of 2021 Facebook group. We very much look forward to seeing you throughout Fall Orientation!

SUMMER TO-DO LIST FOR NEW FIRST YEAR STUDENTS ...

- Complete AlcoholEdu and Haven by Thursday, August 24 - instructions were sent to your Arcadia e-mail on Monday, July 31
- Read *Becoming Nicole* by Amy Ellis Nutt
- Complete any outstanding new student tasks on the Next Steps for New Students page on MyArcadia:
  - Log-in to MyArcadia and Complete the Fall Orientation Day of Service Form, located HERE.
  - Health Services Forms – Waive Out of Arcadia’s Health Insurance Program (if you can prove you already have health insurance)
  - Disability Support Services Identification Form (students requiring accommodations due to a disability)
  - Emergency Contact and Information Forms
  - Housing Application (for residential students)
NEW STUDENT ORIENTATION: Transfer Students

Fall Orientation Program for Transfer Students

The Orientation team looks forward to welcoming new transfer students to campus for Fall Orientation. Transfer students have the option of attending the complete five-day Fall orientation (August 25-29) or a condensed, 1-day program on August 29. Make sure to complete the Transfer Orientation Preference Form by August 14.

At check-in, new students will receive:

- Information on how to access your first semester course schedule
- A schedule of events for the Fall Orientation program
- Your Knight ID card (or have photo taken for ID)
- Your residence hall room key (for resident students only)

Orientation events are purposeful, intended to support your continued transition into our community. Our goal is to enable you to feel comfortable with life at Arcadia when classes begin on Wednesday, August 30. Should you have any questions, please contact the Office of Engagement & New Programs at (215) 517-2481 or orientation@arcadia.edu. Additional information about the Orientation program is available at www.arcadia.edu/orientation.

We very much look forward to seeing you during Fall Orientation!

SUMMER TO-DO LIST FOR NEW TRANSFER STUDENTS ...

- RSVP for your Fall Orientation choice (1-day or 5-day) by August 14
- Complete AlcoholEdu and Haven by Thursday, August 24 - instructions were sent to your Arcadia e-mail on Monday, July 31
- If attending the 5-day Fall Orientation, read Becoming Nicole by Amy Ellis Nutt
- Complete any outstanding new student tasks on the Next Steps for New Students page on MyArcadia:
  - Complete the Transfer Orientation Preference Form by Monday, August 14
  - If attending the 5-day Fall Orientation, log-in to MyArcadia and Complete the Fall Orientation Day of Service Form, located HERE by Monday, August 14.
  - Health Services Forms – Waive Out of Arcadia’s Health Insurance Program (if you can prove you already have health insurance)
  - Disability Support Services Identification Form (students requiring accommodations due to a disability)
  - Emergency Contact and Information Forms
ENGAGEMENT AND NEW STUDENT PROGRAMS

The Office of Engagement and New Student Programs (ENSP) supports integrative learning, growth, and development through student organizations, leadership initiatives, and social, educational, and cultural programming for new and current students. What is "engagement"? To us, engagement is two-fold.

The Office of Engagement and New Student Programs, with support from student organizations and campus partners, ensures that social, educational, cultural, and leadership-related programs and activities take place. Through engagement, we believe students learn new skills, build diverse networks and friendships, add valuable experiences to their resumes, maintain a positive connection to Arcadia University, and have fun!

It is essential, however, that students take responsibility for engaging in all that Arcadia and the Office of Engagement and New Student Programs offer. What students learn through active involvement is transferable to their academic, professional, and personal development. For students who are proactive, engagement will impact your life, as well as the lives of your peers, Arcadia University, the local community, and our world.

The Office of Engagement and New Student Programs looks forward to collaborating and partnering with you through your lifelong leadership journey. To get engaged, contact the Office of Engagement and New Student Programs via email at studentengagement@arcadia.edu, social media, or by visiting our office located on the first floor of the Commons.

**The University Commons**
provides comfortable lounges, dining areas, The Chat snack bar, a game room, designated space for student organizations, a balcony overlooking Haber Green, student art exhibit space, and much more!

**Hours of operation (beginning August 30)**
Monday-Thursday 7:30 a.m.-12:00 a.m.
Friday 7:30 a.m.-1:00 a.m.
Saturday 2:00 p.m.-1:00 a.m.
Sunday 2:00 p.m.-12:00 a.m.

**Check out KnightLife!**
You can find campus events, become a member of a student organization, register for leadership and professional development opportunities, and more with just the click of a button. Account instructions will be emailed.

Download our app to stay connected to campus events on your mobile device! (iOS and Google Play: KnightLife).

**ENGAGEMENT AND NEW STUDENT PROGRAMS STAFF**

- **Ed Kovacs - Assistant Dean**
  University Commons, 1st Floor

- **Heather Horowitz – Director**
  University Commons 106

- **Alisha Leu - Assistant Director**
  University Commons 107

- **Trever Fike - Assistant Director**
  University Commons 227

- **Michele D. Cain - Administrative Assistant**
  University Commons 108

FOLLOW US ON SOCIAL MEDIA
You could win Arcadia swag!

[facebook](#) [twitter](#) [instagram](#) [youtube](#)
The Office of Engagement and New Student Programs, in collaboration with the Student Programming Board, Residence Hall Council, and over 50 student organizations, has planned an amazing fall semester with various exciting events.

Please check the Campus Events Calendar for a complete listing of events!

**Thursday, August 31**
- Fall Activities & Resource Fair
  - 4:00 p.m.-6:00 p.m., Haber Green
  - (rain location: Commons)

**Friday, September 1**
- SPB Film: The House
  - 10:00 p.m., Commons, Great Room

**Saturday, September 2**
- SPB Dance: Paint Dance Party
  - 9:00 p.m., Haber Green

**Sunday, September 3**
- Atlantic City Trip
  - Details available soon

**Tuesday, September 5 & Wednesday, September 6**
- Poster Sale
  - 10:00 a.m.-3:00 p.m., Outside Commons
  - (rain location: first floor, Commons)

**Friday, September 8**
- SPB Film: Baby Driver
  - 10:00 p.m., Commons, Great Room

**Saturday, September 9**
- SPB Comedy: Pete Lee
  - 10:00 p.m. Commons, Great Room
- Late Knight: Midnight BINGO
  - 11:55 p.m., Commons, Great Room
- Campus Philly College Fest
  - Free SEPTA tickets available on a first-come, first-served basis

**Friday, September 15**
- SPB Film: The Beguiled
  - 10:00 p.m., Commons, Great Room

**Saturday, September 16**
- SPB Variety: Bubble Soccer
  - 7:00 p.m., Haber Green

**Friday, September 22**
- SPB Film: Cars 3
  - 10:00 p.m., Commons, Great Room

**Saturday, September 23**
- SPB Comedy: Chris Distefano
  - 10:00 p.m., Commons, Great Room

**Friday, September 29**
- SPB Film: Spider-Man: Homecoming
  - 10:00 p.m., Commons, Great Room
- Phillies Game Trip vs. the NY Mets
  - Details available soon

**Saturday, September 30**
- SPB Variety: Spoken Word by Ashlee Haze
  - 10:00 p.m., Commons, Stein Fireplace Lounge

**Friday, October 6**
- Family Weekend
  - SPB Variety: Daniel Martin
    - 8:00 p.m., Commons, Great Room
  - SPB Film: Despicable Me 3
    - 9:30 p.m., Commons, Great Room

Fall Fest: Family Weekend is a celebration of the Arcadia family, including current students, their families, friends, and alumni. Family Weekend is Friday, October 6 and Saturday, October 7. A sampling listing of events is below. The complete schedule will be made available early-September. Please join us for a fun and exciting weekend on campus!

**Friday, October 6**
- Classroom Visits
- Magician Daniel Martin
- Movie: Despicable Me 3

**Saturday, October 7**
- Parent and Family Network meeting
- Fall Fest Carnival & Alumni Picnic Lunch
- Movie: Despicable Me 3
- AU Athletic Events
- Paint Art Party
- Family BINGO!
- Neon Glow Mini Golf

**AU Leadership Exploration and Development**
Developing your leadership skills is important. AU LEAD fosters the growth and development of critical leadership skills. By participating in AU LEAD, you will engage in an in-depth exploration of leadership. AU LEAD is designed for everyone, regardless of previous leadership experience. Join us on KnightLife for a schedule of events and visit [www.arcadia.edu/aulead](http://www.arcadia.edu/aulead) for more information about our programs!
Dear Students,

I am so excited to add my welcome to that of my colleagues as we embark upon this upcoming year! I am certain that the 2017-2018 academic year will be a great one and I’m looking forward to seeing what it will bring for each of you.

Our job in Residence and Commuter Life is to ensure that the environment we provide is one that enhances your learning and that our community is one that everyone embraces and is embraced by. Arcadia students are great learners, engaging community members, and dynamic individuals who leave a positive impact on the world around them. I know that each of you will work hard and partner with us as we work together to enhance the RCL experience.

The next few pages give you a brief overview of what you can expect from your experience connecting with us in the commuter lounge or in your residence hall. Please carefully review this information as well as the key dates listed previously in this newsletter so that you’re prepared for the upcoming year. If you have any questions you can always reach out to any member of my team so that we can help find the answer or locate the best resource to connect you with.

I hope that you, too, are looking forward to an excellent year here at AU!

Best wishes,

Breann M. Donnelly ’04
Assistant Dean of Students
Residence & Commuter Life

<table>
<thead>
<tr>
<th>Who are you looking for?</th>
<th>Where can you find them?</th>
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<tr>
<td>Area Coordinators</td>
<td>Kistler Lobby (CKTD) Heinz Lobby (HKC) OS B 500</td>
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<tr>
<td>Department Assistant Director</td>
<td>Commons Suite 220</td>
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<tr>
<td>Assistant Dean</td>
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RESIDENCE AND COMMUTER LIFE
Grey Towers Castle

CASTLE STAFF AND PROGRAMMING

You will have a Resident Assistant (RA) who will help connect you with resources, plan programs, and provide support. The RAs are supervised by an Area Coordinator (AC).

Your AC is a professional staff member who has direct daily oversight of Castle, Kistler, Thomas, and Dilworth Halls. When you arrive on campus, make sure to get to know your RA and AC!

Your Resident Assistant will provide a wide variety of programs both in and out of the Castle. Make sure to keep an eye out for information from your RA via email and for flyers posted on the bulletin boards throughout the building. Have an idea for a program you would like to see on your hall? Make sure to let us know!

BUILDING AMENITIES

Living in the Castle is a unique opportunity to experience life in a National Historic Landmark! Much of the building features original wall paneling, tapestries, and other unique design elements. Castle rooms are much larger than standard spaces and can accommodate more students. Your Resident Assistant will work with you to determine good ways to arrange the space given the unique nature of each room.

Castle residents are not permitted to have microwaves in their rooms, so a shared microwave is available in the residential lounge space.

Laundry facilities are located in the lower level of the building and are free of charge for resident students.

Each Castle room is equipped with a bed, dresser, desk, and desk chair for each resident. Additionally, students will each have either built-in closet space or a free-standing wardrobe.

BUILDING MAINTENANCE

Have a work request? Your Resident Assistant will generate a work order for you! Once a work order is generated, facilities staff responds in 1-3 days. They will access your room to make repairs from 9:00 a.m.-5:00 p.m. If you have a maintenance emergency (flood, power outage, lack of heat, etc.) please make sure you call the RA on Duty! Our on-call maintenance staff is happy to come out to address emergencies after hours.

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<td>larger than 10 gallons)</td>
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RESIDENCE AND COMMUTER LIFE
Kistler, Thomas, Dilworth, and Heinz Halls

RESIDENCE HALL STAFF AND PROGRAMMING

Halls will have a Resident Assistant (RA) who will help connect you with resources, plan programs, and act as a mentor for all your residential needs. Resident Assistants are supervised by Area Coordinators (AC), professional staff members who live in the buildings and have direct daily oversight of their entire residential area. When you arrive on campus, make sure to get to know your RA and AC!

Resident Assistants will provide a wide variety of programs both in and out of your residence hall. Make sure to keep an eye out for information from your RA via email and for flyers posted on the bulletin boards throughout the building. Have an idea for a program you would like to see on your hall or for the whole building? Make sure to let us know!

RESIDENCE HALL AMENITIES

Students in Kistler, Thomas, Dilworth, and Heinz halls live in single, double, or triple rooms. Prices vary given the room type; for more information about housing rates, please visit www.arcadia.edu/housing-rates. Rooms in Kistler, Thomas, Heinz, and the first floor of Dilworth are arranged on a single gender hallway with a shared hall bathroom. The second and third floors of Dilworth are co-ed by room with shared bathrooms on each floor.

Single or double residence hall rooms are equipped with a bed, dresser, desk, and desk chair for each resident.

Laundry facilities for each building are located in the lowest level of the building and are shared among all building residents. Laundry is free of charge for resident students.

BUILDING MAINTENANCE

Have a work request? Your Resident Assistant will generate a work order for you. Once a work order is generated, facilities staff responds in 1-3 days. They will access your room to make repairs from 9:00 a.m.-5:00 p.m. If you have a maintenance emergency (flood, power outage, lack of heat, etc) please make sure you call the RA on Duty! Our on-call maintenance staff is happy to come out to address emergencies after hours.

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RESIDENCE AND COMMUTER LIFE
Knight Hall Suites

KNIGHT HALL STAFF AND PROGRAMMING

Each floor will have a Resident Assistant (RA) who will help connect you with resources, plan programs, and provide support. The RAs are supervised by Area Coordinator (AC). Your AC is a professional staff member who has direct daily oversight of Heinz, Knight, and Commuter Life. When you arrive on campus, make sure to get to know your RA and AC!

Resident Assistants will provide a wide variety of programs both in and out of Knight Hall. Make sure to keep an eye out for information from your RA via email and for flyers posted on the bulletin boards throughout the building. Have an idea for a program you would like to see on your hall or for the whole building? Make sure to let us know!

HALL AMENITIES

Lounge space with a television and furniture is located at the end of each hallway. Each hallway has a kitchenette available for resident use.

You must provide your own cookware and clean up after yourself each time you utilize this kitchen space.

Laundry facilities are located on each hallway and are free of charge for residents!

SUITE AMENITIES

Each suite common area is furnished with loveseats and tables. You are welcome to add your personal touch to this space as well!

Suitemates share a private bathroom with two showers and two toilet stalls. Students are responsible for cleaning their own bathrooms, though our housekeeping staff will stock the space with paper towels, hand soap, and toilet paper.

BUILDING MAINTENANCE

Have a work request? Your Resident Assistant will generate a work order for you. Once a work order is generated, facilities staff responds in 1-3 days. They will access your suite/room to make repairs from 9:00 a.m. - 5:00 p.m. If you have a maintenance emergency (flood, power outage, lack of heat, etc) please make sure you call the RA on Duty! Our on-call maintenance staff is happy to come out to address emergencies after hours.

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<td>Fan</td>
<td>Microwave (other than those rented through our vendor, mymicrofridge.com)</td>
</tr>
<tr>
<td>Hamper and laundry supplies</td>
<td>Lofts</td>
</tr>
<tr>
<td>Wastebasket</td>
<td>Water beds</td>
</tr>
<tr>
<td>Storage crates</td>
<td>Air conditioners</td>
</tr>
<tr>
<td>Dishes/utensils/ cookware</td>
<td>Extension cords</td>
</tr>
<tr>
<td>White board/message board</td>
<td>Sun lamps</td>
</tr>
<tr>
<td>Hangers/hooks</td>
<td>Refrigerators larger than 3.2 cubic feet</td>
</tr>
<tr>
<td>Cleaning supplies</td>
<td>Pets (other than fish in a tank no larger than 10 gallons)</td>
</tr>
<tr>
<td>Airtight containers for food storage</td>
<td>Space heaters</td>
</tr>
<tr>
<td>Photos from home and other personal touches</td>
<td>Hookahs</td>
</tr>
</tbody>
</table>
RESIDENCE AND COMMUTER LIFE
Oak Summit Apartments

OAK SUMMIT STAFF AND PROGRAMMING

Each floor in Oak Summit will have at least one Resident Assistant (RA) who will help connect you with resources, plan programs, and provide support. The Oak Summit RAs are supervised by an Area Coordinator (AC).

Your AC is a professional staff member who lives in the building and has direct daily oversight of Oak Summit. When you arrive on campus, make sure to get to know your RA and AC!

Resident Assistants will provide a wide variety of programs both in and out of Oak Summit Apartments. Keep an eye out for your RA’s newsletter (via email) and for flyers posted on the bulletin boards throughout the building. Have an idea for a program you would like to see on your hall or for the whole building? Make sure to let us know! A large welcome event, Returner Rendezvous, will be held in the courtyard in September!

MEAL PLAN OPTIONS

Oak Summit residents are not required to select a meal plan, however residents may choose a meal plan that will allow them to eat in the Dining Hall or Chat while they are on campus. An email confirming your meal plan will be sent out before the start of the semester with instructions on how to change your meal plan if you are interested in doing so.

SMOKING

At Oak Summit, students may only smoke on their balconies or patios: please be mindful of cigarette butts—always dispose of them in an ash tray! There is no smoking permitted in the residence halls.

PETS

Like all other residence halls, students at Oak Summit are not permitted to have pets other than fish— including visiting pets! Service or Emotional Support Animals are permitted with appropriate documentation through Disability Support Services.

BUILDING MAINTENANCE

Have a work request? Your Resident Assistant will generate a work order for you. Once a work order is generated, facilities staff responds in 1-3 days. They will access your apartment to make repairs from 9:00 a.m.-5:00 p.m. If you have a maintenance emergency (flood, power outage, lack of heat, etc) please make sure you call the RA on Duty! Our on-call maintenance staff is happy to come out to address emergencies after hours.

### WHAT TO BRING TO UNIVERSITY HOUSING

- Bedding—Twin XL!
- Towels
- Shower curtains and bath mats
- TV with coaxial cable
- Power strips/surge Protectors
- Hamper and laundry supplies
- Lamps
- Microwave
- Wastebaskets
- Storage crates
- Dishes, utensils, pots, and pans
- White board/ message board
- Hangers/hooks
- Cleaning supplies, including a vacuum
- Airtight containers for food storage
- Photos from home and other personal touches

### WHAT NOT TO BRING TO UNIVERSITY HOUSING

- Alcohol (if under 21)
- Candles/wax warmers/incense
- Hoverboards
- Fireworks
- Grills
- Irons or coffee makers without an automatic shut-off
- Lofts
- Water beds
- Extension cords
- Sun lamps
- Pets (other than fish in a tank no larger than 10 gallons)
- Space heaters
- Hookahs
- Permanent wall fixtures (wall shelves, mirrors, etc) that need to be hung using nails or screws
RESIDENCE AND COMMUTER LIFE

RESIDENT STUDENT CHECK-IN DETAILS

We encourage all arriving residential students to enter campus from Church Road and proceed to their designated location for check-in at the appropriate times and locations noted in the charts below.

Please note: All financial obligations (previous and current bills) must be paid prior to check-in. Room keys and ID cards will not be issued without the approval of the Business Office.

NEW STUDENTS

<table>
<thead>
<tr>
<th>Date of Check-In</th>
<th>Check-In Time</th>
<th>Check-In Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>Friday, August 25, 2017</td>
<td>8:00 a.m.—10:00 a.m.</td>
<td>Kuch Center Gymnasium</td>
</tr>
</tbody>
</table>

RETURNING STUDENTS

<table>
<thead>
<tr>
<th>Date of Check-In</th>
<th>Check-In Times</th>
<th>Check-In Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>Monday, August 28, 2017</td>
<td>11:00 a.m.—8:00 p.m.</td>
<td>Oak Summit residents: B Building</td>
</tr>
<tr>
<td></td>
<td></td>
<td>All other residents: Student Affairs Conference Room</td>
</tr>
<tr>
<td>Tuesday, August 29, 2017</td>
<td>9:00 a.m.—12:00 p.m.</td>
<td>All residents: Student Affairs Conference Room</td>
</tr>
</tbody>
</table>

Please Note: Sophomore, junior and senior residents will not be able to move in before Monday, August 28, 2017. Please contact 215-572-4026 with any questions about check in.

KNIGHT AND OAK SUMMIT MOVE-IN BINS

Move-in bins are available in limited supply for Knight Hall and Oak Summit residents to use during advertised move in periods. Each residential student may borrow one bin on a first-come, first-served basis. Bins are only available during check-in hours, so please be sure to plan ahead! Students will be required to provide their cell-phone number and leave a collateral item to use a bin.

MOVE-IN DAY PARKING

In order to accommodate all residents, students are asked to use parking spaces close to building entrances and exits as unloading spaces only. This helps us eliminate high traffic volume and ensure safety in our parking lot. After you have unloaded your vehicle, please move it away from the building before unpacking in your room so that others can use your space to unload. By working together as a community we can make our move-in days as stress-free as possible!
COMMUTER LIFE

COMMUTER LIFE STAFF

Commuter students are supported by Commuter Assistants (CAs), who will help connect you with resources, plan programs, and provide support. The CAs are supervised by an Area Coordinator (AC). Your AC is a professional staff member who has direct daily oversight of Heinz, Knight, and Commuter Life. When you arrive on campus, make sure to get to know the Commuter Assistants your Area Coordinator!

PROGRAMMING

Commuter Assistants will provide a wide variety of programs both on and off campus. Make sure to keep an eye out for your CA’s newsletter (via email) and for flyers posted on the bulletin boards throughout the Commuter Lounge. Have an idea for a program you would like to see? Make sure to let us know!

THE COMMUTER LOUNGE

The Commuter Lounge, located in Heinz Hall, is a popular place for commuter students to spend time between classes. Newly renovated, it features a refrigerator, television, lockers, and designated social and study spaces. The Commuter Lounge is a great place to meet other commuter students and find out what’s happening on campus.

LOCKERS

Lockers are available in the Commuter Lounge for commuter student use. Students are welcome to register for a locker for the academic year during the first week of classes. You must supply a padlock for the locker, and must have this lock at the time you register for a locker. This service is free of charge, and offered on a first-come, first-served basis. For more information about reserving a locker, contact the Commuter Assistants at commuterassistants@arcadia.edu

RESIDENCE HALL ACCESS

Commuter students have access to the Commuter Lounge in Heinz Hall
- Monday through Friday, 7:00 a.m. until 11:00 p.m.
- Saturday and Sunday, closed

Commuter students have access to all other residence halls during the following times:
- Monday through Friday, 8:00 a.m. until 5:00 p.m.
- Saturday and Sunday, no access

Commuter students are welcome to spend the night in a residence hall, either as a guest of a resident student (with the permission of roommates), or by reserving a guest room. Please note that non-resident students may only stay overnight for two consecutive nights within a seven day period.

GUEST ROOMS

Guest rooms are available in Dilworth, Heinz and Kistler Halls on a first-come, first-served basis. Reservations may be made through the Residence and Commuter Life Canvas organization.

Commuter students staying in the residence halls are expected to adhere to all residence hall policies and respect the Resident Assistant and Desk Receptionist staff.

CANVAS

Additional information for commuter students during the academic year can be found on the Residence and Commuter Life Canvas organization. This site addresses issues that concern commuter students and lists upcoming activities and events sponsored by the Commuter Assistant staff.
Hello and welcome class of 2020! We hope all of you had a relaxing, safe summer!

Student Health Services is staffed with two certified family nurse practitioners. We have doctors’ hours by appointment only on Mondays from 3:00-4:30 and Thursdays from 2:30 to 4:30.

We provide the following services:

- Immunizations
- Laboratory testing
- Acute care (ear infection, UTI)
- Women’s health
- Allergy injections
- Work and travel physicals
- Travel medicine

We have laboratory facilities in Student Health Services. We can draw any labs with a physician’s prescription along with a current insurance card. Prescriptions can be faxed to 215-881-8787. Lab results can be automatically sent directly to the ordering physicians’ office.

We are a certified travel medicine clinic and provide yellow fever and malaria coverage in addition to more routine immunizations.

Hours of Operation:
Monday-Thursday: 8:30 a.m. – 4:30 p.m.
Wednesdays: 9:00 a.m. – 4:30 p.m.
Friday: 8:30 a.m. – 4:00 p.m.
CLOSED DAILY 11:45 a.m.— 12:30 p.m.

Appointments only!

Appointments can be scheduled in the Patient Portal which can be found on your My Arcadia homepage!

We encourage students to come and speak with us regarding medical needs and questions. Please look at our website: arcadia.edu/studenthealth for any additional questions.

Prescriptions from home can be brought to Student Health Services and faxed to Wesley Pharmacy. The pharmacy delivers to the student health clinic free of charge. Also, primary care physicians’ offices can electronically send or fax their prescriptions to Wesley Pharmacy.

Students MUST CALL Wesley to verify their name / birthdate / address / insurance information before prescriptions can be processed. Prescriptions can usually be delivered the same day.

Wesley Pharmacy’s Contact Information:
110 South Easton Road, Glenside, PA 19038
Phone: (215) 887-4577
Fax: (215) 887-4505

PLEASE NOTE: Student Health Services cannot renew, initiate, or refill any psychiatric medicines. Any psychiatric medication must be maintained by the prescribing provider. Please schedule your appointments ahead of time to avoid delays and prescription refills.

Please stop by and see us on the ground floor of Heinz Hall with any questions or concerns, or contact us at 215-572-2966 or SHS@arcadia.edu. We are happy to speak with students and parents!
Counseling Services and AOD Program

Counseling and the AOD program has a reception area designated for counseling services only. We are on the right side of the hallway when you enter Heinz Hall.

Counseling Services welcomes you to Arcadia University! If you are a returning student, welcome back!

Beginning a new chapter in your educational journey can be exciting and overwhelming at the same time. Take time to adjust and transition into your new routine. For returning students, you may experience bumps along the road that are challenging and unexpected. We are here to offer support. Please don’t hesitate to contact us.

Wishing you a successful and rewarding new academic year!
Amy Henning, Director of Counseling Services and AOD Program

COUNSELING SERVICES
Counseling Services offers free and confidential counseling to all full-time undergraduate students. Appointments for students begin on the first day of classes, and end on the last day of finals. To make an appointment, call Counseling Services in Heinz Hall at (215) 572-2967. Our website is www.arcadia.edu/counseling for more information.

Services Available:
- Counseling and crisis intervention to students with personal concerns and/or adjustment issues. When more intensive help is required, the counselors assist students and their families in accessing additional resources.
- Consultation with Arcadia University faculty, administrators, staff, students and parents regarding mental health concerns.
- Information about community resources relating to emotional wellness and mental health issues.
- Education through numerous outreach efforts including: programs, campaigns, screenings, staff trainings etc.
- Support in group settings periodically offered around such issues as: Disordered Eating, Grief and Loss, Family Issues, Relationships, and Stress Management

Hours: Monday-Friday from 8:30am to 5:00pm. With limited appointments after 5:00pm
Walk-in Hours Daily from 1:00pm-3:00pm.

ALCOHOL AND OTHER DRUG PROGRAM
It is a constant challenge to find out who we are, how we want to live, and how we fit into the world. Sometimes substance abuse interferes with one’s struggle for self-discovery. You do not have to struggle alone. Counseling Services’ Alcohol and Other Drug Program strives to address the developmental needs of students regarding their choices around substance use and its impact on their lives by offering services including:

Education:
- Educational materials such as brochures, textbooks, journals, films and posters for personal use, research papers, or classroom presentations.
- Educational programs for residence halls, classrooms and groups on and off campus.
- Educational and developmental model used for those students who have violated the University Alcohol and Other Drug Policy

Counseling:
- Education, assessment, and counseling for mandated students
- Free, confidential counseling to individual students, couples and sometimes family members of students
- Non-judgmental support for substance abusers, including 12-Step referral information and other treatment options

For more information you can contact the Alcohol and Other Drug Program (AOD), in Heinz Hall at (215) 572-2967. Our website is www.arcadia.edu/aod
The Community and Civic Engagement Center welcomes you to Arcadia University! We provide a number of volunteer and work-study opportunities on and off campus for a diverse student body with wide-ranging areas of study. We hope you will explore all the ways we can assist you lend a helping hand.

STOP BY THE CCEC

Located at 2005 Church Road, we are directly across the street from Knight Hall.

The best way to get here is to cross the street at the Limekiln Pike/Church Road intersection and turn left. We are the first house on the right.

We are a student run office, so feel free to stop by the CCEC to hear about our upcoming and year-round events from friendly faces.

The Community and Civic Engagement Center wants YOU!

• Coordinate and facilitate community service events and fundraisers on and off campus from start to finish.
• Build communication and new media skills via social media, email, phone, and website management.
• Develop, market, and advertise opportunities and events using visual skills.
• Establish relationships with community partners, businesses, and non-profit organizations.
• Recruit and manage volunteers for a variety of different events.
• Gain practical experience and build your resume while working in a welcoming, friendly, team-centered environment.

VISIT OUR WEBSITE

For information about our service projects, programs, and opportunities, visit:
www.arcadia.edu/CCEC

Click “Volunteer Now” at the top right corner to sign up for updates anytime an opportunity matching your

Call Us! 215-572-4000
Email us! CCEC@arcadia.edu
SERVICE EVENTS AND OPPORTUNITIES

ANNUAL SERVICE EVENTS

- Fall Orientation Day of Service
- Empty Bowl Benefit Dinner
- Alternative Spring Break
- Martin Luther King Jr. Days of Service
- Dr. Seuss Literacy Day
- End of the Year Collection
- Yearlong work-study placements
- AmeriCorps Next Steps
- Peace Corps Prep Opportunities

VOLUNTEERS ARE ALWAYS NEEDED!

ADDITIONAL VOLUNTEER OPPORTUNITIES

Want to volunteer your time and talents? There are always opportunities available in the community. Fill out the “Volunteer Interest Form” on our website.

WORK STUDY OPPORTUNITIES

Eligible for work study? Check out the opportunities we provide at local schools, hospitals, healthcare facilities, historical sites, animal shelters, parks, businesses, and many more. No car? No problem.

ALTERNATIVE SPRING BREAK

Spend your spring break making a difference with current students and young alumni on a service trip.

Check with us in November 2017 for next year's location!

Visit www.arcadia.edu/CCEC for the latest info!
DINING SERVICES

Check out our website featuring weekly menus, special features, nutritional information, student catering guides, Parkhurst’s position on sustainability at Arcadia and much more—available on the Dining Services link of MyArcadia.

DINING HALL
The Dining Hall is open seven days per week. Hours of operation and weekly menus can be found on the Dining Services website at www.arcadia.edu/student/dining-services. Check back often for updates!

Selections include:
- **Pepperazzi**, featuring fresh pizzas and other Italian specialties.
- **Bravisimo**, providing a wide selection of cooked-to-order dishes from around the world.
- **Yogurt & Fruit Bar**, a selection of fresh fruit and yogurt flavors
- **The Grille**, serving made-to-order grilled items.
- **The Parkside Diner**, cooking home-style, traditional foods.
- Showcase Salads and Fresh Stock soups and chili.

THE CHAT
Located on the first floor of the University Commons, the Chat offers made to order grill items, freshly made Deli sandwiches and a by Design Station which features custom food by you! As well as on-the-go items, f’real milkshakes, candy bars and bottled beverages. The hours of operation are 7:30 a.m. to midnight Monday-Friday, and 2:00 p.m. to midnight on weekends.

The Chat is open for Meal Exchange during the following times:
- **Breakfast Exchange** 7:30 a.m.—10:30 a.m.
- **Lunch Exchange** 11:00 a.m.—4:00 p.m.
- **Dinner Exchange** 4:00 p.m.—7:00 p.m.
- **Late Night Exchange** 7:00 p.m.—10:00 p.m.

Stop by the Dining Services office during Dining Hall hours for questions about meal exchange and meal plans.

EASTON HALL CAFE
Featuring Starbucks Coffee products, the Easton Hall Café is located by the water feature in Easton Hall. Enjoy your favorite coffee beverage while studying at one of the indoor or outdoor seating areas. The Café also offers freshly made salads, sandwiches and assorted upscale bakery items, healthy organic, vegan, gluten free, and all-natural snacks and cold beverages.

The Café is open Monday-Thursday, 7:30 a.m.—9:00 p.m. and Friday, 7:30 a.m.—2:00 p.m.

Dining Service Office Number: 215-572-2096

2017-2018 MEAL PLAN OPTIONS AND PRICES (PER SEMESTER)
Students who live in traditional residence halls (Castle, Kistler, Thomas, Dilworth, Heinz, and Knight Halls) may choose from the following plans*:

- **19 Meal Dining Plan**: 19 all-you-care-to-eat meals per week ($2,590)
- **14 Meal Dining Plan**: 14 all-you-care-to-eat meals per week plus $75 declining balance ($2,330)
- **10 Meal Dining Plan**: 10 all-you-care-to-eat meals per week plus $50 declining balance ($2,145)
- **100 Block Meal Plan**: 100 all-you-care-to-eat meals per semester plus $50 declining balance ($2,090)

*First-year students must have at least the 14 Meal Dining Plan for the first semester and may not change their meal plan until the Spring 2017 semester.

Commuter students and upperclassmen in Knight Hall or Oak Summit Apartments may choose one of the following plans in addition to those offered above. These plans offer flexibility for today’s busy student.

- **5 Meal Dining Plan**: 5 all-you-care-to-eat meals per week plus $250 declining balance ($1,395)
- **50 Block Meal Plan**: 50 all-you-care-to-eat meals per semester plus $250 declining balance ($1,460)

Commuter students who wish to add a meal plan should email housing@arcadia.edu.

MEAL PLAN CHANGES
Students may add, drop, or change their meal plan through the end of the first week of classes each semester. The deadline for meal plan changes for the fall 2017 Semester is Friday, September 8th at 5:00 p.m.

Meal plan changes for returning students may be submitted via the Meal Plan Change Request Form on the Residence and Commuter Life Blackboard organization.

FOOD ALLERGIES & DIETARY RESTRICTIONS
Please visit the Dining Services office to discuss any dietary restrictions of food allergies, we can accommodate to your specific needs.
PUBLIC SAFETY

CRIME PREVENTION

The Arcadia University Office of Public Safety continuously works to evaluate and promote new and innovative initiatives for the safety and welfare of its students, faculty, staff, and visitors. We are committed to providing a safe and secure environment, but because no campus is isolated from crime, we have provided the following information about safety and security concepts offered throughout the campus community. These will enable students, faculty and staff to take a proactive role to increase safety awareness:

Emergency Call Boxes: These boxes are strategically located throughout campus and can be found by looking for the blue lights located above each box.

Fire Safety/Alarm Procedures: Fire Drills are conducted each semester for all residence halls and academic buildings.

Crime Prevention Presentations: Residence Hall presentations on topics such as Personal Safety, Bicycle Safety, Vehicle Safety, Self Defense Programs, Operation Identification, and Sexual Assault Prevention and Awareness.

Notifications: Weather Notifications, Emergency Notifications, Timely Warnings and Awareness Bulletins are distributed using Send Word Now, email, website and flyers or a combination of these formats when necessary to keep the community aware of things going on around campus.

For more information, or to schedule a customized crime prevention presentation for your department, residence hall, or group please contact Public Safety at 215-572-2800 or at gallagherj@arcadia.edu.

ANNUAL FIRE SAFETY AND SECURITY REPORT JEANNE CLERY DISCLOSURE POLICY

Additional information is available on our website in compliance with the federal Jeanne Clery Disclosure Policy and Campus Crime Statistics Act and the Pennsylvania Uniform Crime Reporting Act. In accordance with those laws, Arcadia University is furnishing this year's Annual Security and Fire Report, which contains information about the University's security policies and procedures, crime statistics, and fire statistics for the three most recent calendar years.

If you experience difficulty opening the report or would like to receive a paper copy, please contact Joanna Gallagher, Director of Public Safety: 215-572-2187 or via email: gallagherj@arcadia.edu.

S.A.F.E.

S.A.F.E (an acronym for Self-defense Awareness & Familiarization Exchange) is an unparalleled educational awareness, crime-victim prevention program – encompassing Strategies, Techniques, Options, and Prevention – that provides teenagers & adults with information that may reduce their risk of exposure to violence and introduces them to the physical aspects of self-defense. Schedule available during fall semester.

POMCO is an emergency communication device that clips to a key chain or backpack and supplies emergency communication to Arcadia Public Safety Dispatcher. While off campus, the device will forward communications to the local 911 service. Starting this fall, students and parents can obtain additional information about POMCO by going to GETTHEPOM.COM/ARCADIA.

PARKING ON CAMPUS

REGISTRATION AND PERMITS

Commuter students and upper class resident students wishing to park on campus must register their vehicles with Public Safety.

Students purchasing a parking sticker will be given instructions at time of purchase as to proper placement of the sticker on their vehicle.

Parking stickers for the 2017-2018 academic year are $90; no refunds.

Lost/stolen stickers can be replaced for $5. Stickers can be purchased at Public Safety, on the ground floor of Dilworth Hall.

COMMUTER STUDENTS

Commuter students with a valid Arcadia parking sticker may park in any student lot on campus, unless otherwise directed by lot signs.

VISITORS/GUESTS

Visitor spaces are reserved for those visiting campus offices and are not for use by guests of students.

Guests of students must obtain a temporary visitor’s parking permit, available at the Public Safety office in Dilworth Hall, and must park in designated lots.

**See New Interactive campus map for clear verification of parking lot guidelines**

Host students are responsible for their guests’ parking and fines.

RESIDENT STUDENTS

FIRST YEAR RESIDENT STUDENTS

Living on campus as a first-year student is an exciting opportunity to learn about and engage in the Arcadia University community. Because it is important to us that first-year students are as present as possible on campus and have every opportunity to engage in the community, they are not permitted to have cars on campus. With that in mind, we recognize that certain circumstances exist that require a student to be able to have their car available.

Students who need an exception to the first-year student parking policy should contact Public Safety on the ground floor of Dilworth Hall. Student needs to complete a parking exception form. Appropriate documentation is required for an exception. Your vehicle may not be parked on campus until you receive notification of approval in writing/email. Appropriate documentation is required for an exception. Your vehicle may not be parked on campus until you receive notification of approval.

OAK SUMMIT APARTMENT RESIDENTS

Oak Summit permits can be obtained when you register your vehicle with Public Safety and purchase/renew your AU parking sticker. Oak Summit students can park on Main Campus in resident only lots between 8:00 AM-5:00 PM Monday through Friday, in Lots 1, 2 and 3 due to parking constraints. Oak Summit permits are permitted to park on campus in all other lots with exception to designated staff/faculty/administrative lots after 5 PM and on Saturdays and Sundays.

Students may park their cars on Limekiln Pike in designated parking areas. Students should not park their cars on Springhouse Road, Oak Road, Harrison Avenue, and Royal Avenue.
The mission of the Office of Career Education is to educate and create connections for the Arcadia University community in order to facilitate the holistic career development of undergraduate students, graduate students and alumni.

EXPLORE

Career Advising: Individual career advising is available by appointment on topics such as career exploration, identification, and preparation. We assist students at every step in the career development process. Whether you want to explore your career interests, navigate the job search process, or apply to graduate school, our Career Educators will help. Additionally, we will help you hone your professional resume, build interview techniques, and create your LinkedIn profile. Appointments may be scheduled through our online career hub, Handshake. We offer daily Express Advising (no appointment needed) during the academic year.

Career Assessments: Interest and personality assessments such as TypeFocus, Strong Interest Inventory, and Myers-Briggs Type Indicator (MBTI) are used to help in selecting a major and career. Ask your Career Educator which assessment is right for you or visit www.arcadia.edu/typefocus to get started.

Career Mentoring: The Alumni Career Mentor Program matches students with alumni mentors. A trusted alumni mentor can offer professional insights, expand your areas of interest, and help you build professional contacts. Register in Handshake for a mentor.

ENGAGE

Online Career Hub: Handshake serves as the online hub for Arcadia students and alumni, connecting you to jobs and internships from our employer partners. Apply for internships and jobs, share your resume with employers, and even sign up for on-campus interviews, meetings with Career Educators, the Alumni Mentor program and career events all through Handshake.

https://arcadia.joinhandshake.com

Career Events: We deliver distinct career events to support Arcadia students and alumni in their career and professional development each semester. Our ever-popular career events include our Resume Revival program, The Knights Networking Series, Spring Internship and Career Fair, and The Super Intern Expo, to name a few. Register for all career events through Handshake.

Practice Interviews: Improve your ability to discuss your skills in a professional setting through a practice interview with a Career Educator or industry expert. We offer resume-based, behavioral, and industry specific simulations for you to gain experience and hone your interviewing skills. Additionally, we offer online interview simulations at https://quinnicia.io/ through Quinnicia.

EMBARK

Internships: The OCE serves as a resource for students seeking to gain practical experience through internships. Internships are essential to the Arcadia experience and are consistently rated among the top criteria employers seek in recent college graduates. Most Arcadia undergraduate students complete at least one internship prior to graduation. The OCE supports students in finding and successfully obtaining internships across a diverse range of industries.

Employer and Career Connections: A variety of employers visit campus to share industry-specific information, employment, and internship opportunities. We facilitate employer connections through presentations in the classroom, networking events, career fairs, and on-campus interviews.

Career Resources: A wealth of career and professional advice and resources can be found online at www.arcadia.edu/ocene. The Office of Career Education is located in Knight Hall, Suite 100, and can be contacted at 215-572-2939 or careerhelp@arcadia.edu.
ATHLETICS AND RECREATION

KUCH ATHLETIC AND RECREATION CENTER

Kuch Athletic and Recreation Center contains the Alumni Gymnasium, Lenox Pool, two Fitness Centers, Indoor Track, Aerobics and Dance Studio, Locker Rooms, Training Room, staff offices, and an ATM. All outdoor athletics facilities, including the tennis courts, softball field, and Easton Field are open during the same hours as the Kuch Center. Hours listed below are subject to change based on athletic practices, schedules, and facility availability. For more information on Arcadia University Athletics, please visit arcadiaknights.com.

<table>
<thead>
<tr>
<th>Day</th>
<th>Recreational/Building</th>
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</thead>
<tbody>
<tr>
<td>Monday—Thursday</td>
<td>7:00 a.m.—11:00 p.m.</td>
</tr>
<tr>
<td>Friday</td>
<td>7:00 a.m.—10:00 p.m.</td>
</tr>
<tr>
<td>Saturday</td>
<td>10:00 a.m.—4:00 p.m.</td>
</tr>
<tr>
<td>Sunday</td>
<td>12:00 p.m.—10:00 p.m.</td>
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**WOMEN’S SOCCER 2017**

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<thead>
<tr>
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<tbody>
<tr>
<td>9</td>
<td>Sa</td>
<td>Penn State-Abington</td>
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<tr>
<td>10</td>
<td>Su</td>
<td>Muhlenberg</td>
</tr>
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**MEN’S SOCCER 2017**

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**WOMEN’S VOLLEYBALL 2017**

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**WOMEN’S FIELD HOCKEY 2017**

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**MEN’S TENNIS 2016**

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**WOMEN’S TENNIS 2016**

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OFFICE OF INTERNATIONAL AFFAIRS (OIA) and The ENGLISH LANGUAGE INSTITUTE (ELI)

The Office of International Affairs (OIA) promotes internationalization on campus through education, programs, relations and services.

We are located:
6 Royal Avenue*
Wyncote, PA 19091
215 572.2867
*across the street from Oak Summit’s main entrance.

Our Team:
Warren Haffar, Dean
Jan Finn, Associate Dean
Kate Hanley, Administrative Manager
Emily Maher, International Student Services Coordinator
Meredith Mashner, Director, International Student Services
Kylie McCreesh, International Program Coordinator
Scott Terry, International Program Manager

Your Global Adventure Awaits!
OIA is your passport to all things international including Study Abroad, International Student Services and the Peace Corps Prep Program!

International Student Services
Arcadia is home to over 100 international students studying in all disciplines and hailing from Asia, the Middle East, South America, and Africa.

- IPALs: Trained student leaders who mentor our international students
- Conversation Partners: Nonnative speakers and native English speaking students pair up for language learning and cultural exchange

Preview
First-Year & Transfer Students
Preview courses are ready to launch for the spring semester. These two-credit courses are open to eligible students who enter the University in fall of 2017 or spring of 2018. The cost of Preview is $595 and covers local and international transportation, housing and programming overseas. The cost for an Honors student is $300, provided that the student was accepted into the Honors program at the start of their undergraduate degree.

Preview Dates
Kick-off: Thurs., Sept. 21, 2017 5pm
Application Deadline: Oct. 2, 2017
Payments Due: November 3, 2017
Passports Due: November 17, 2017
Travel Dates: March 9 – 17, 2018
Apply for your passport NOW so you are sure to receive it by the November deadline.

Study Away
Arcadia is #1 in study abroad for good reason. Students have a wide variety of options available. Participate in one of our Global Field Study courses or take advantage of a semester, summer or academic year program. Students can also study away domesticaly through the New American Colleges and Universities consortium. More details at: http://newamericancolleges.org/student-programs/student-exchange/student-exchange-programs/

Get Started Now!
Talk with your faculty adviser and attend one of the weekly Study Away Info Sessions starting in September. Watch Facebook and MyArcadia for more details or contact us at 215.572.2867.

- STAMPS: Returned study abroad students who provide assistance and guidance to those interested in studying internationally.

Global Field Study (GFS)
GFS courses are semester long four-credit classes on the Glenside campus and typically include an overseas component of 7–30 days. These courses are open to juniors, seniors, grad students, and some sophomores, and occur in both the fall and spring semesters, with travel in January or May. GFS courses require a program fee to cover travel costs (airfare, housing and programming). Costs vary for location and length of stay overseas. See more at: www/arcadia.edu/academics/programs/global-field-studies.

On Campus OIA Programs
Peace Corps Prep: A program in conjunction with the Peace Corps that prepares students for global careers in service, education, business, global health, and international studies.

International Ed Week: All students are invited to participate in this week-long celebration of international education through scavenger hunts, roundtables, and our signature event: Celebrating Cultures. Nov. 13-17

For more information about any of the above contact OIA at 215.572.2867 or OIA@arcadia.edu

Passports
Students will need a valid passport to study outside the U.S. and this must be valid for a minimum of six months at the time of travel. We recommend applications six months in advance of travel. More information, including the application from: http://travel.state.gov/content/passports/english.html. New applicants will need a birth certificate and two photos and pay a fee of $135.

Like “Arcadia Office of International Affairs” on Facebook or follow us on Twitter: “arcadiaoia” to stay on top of all OIA activities.
Arcadia University's One-Stop Shop is located on the ground floor of Taylor Hall. Appointments are not necessary—just stop in.

The One-Stop Shop staff can answer questions and assist students with resolving issues related to Campus Work Study, billing, and financial aid.

You may visit the One-Stop Shop to:

- Submit payments toward your student account
- Pay for parking permits
- Submit room and registration deposits
- Purchase movie tickets
- Access the Student Information System.

The One-Stop Shop is also the place to go on campus when you’re not sure of where else to go, or if you just need general information.

The One-Stop Shop offers student-friendly hours of operation:

- Monday-Thursday, 8:30 a.m.-6:00 p.m.
- Friday, 8:30 a.m.-5:00 p.m.

We can also be reached via phone at (215) 517-2339 or email onestop@arcadia.edu.

Visit our website www.arcadia.edu/onestop for more information on our expanded services.

### CAMPUS WORK STUDY

Students who received a Federal allocation as part of their financial aid package are eligible for on-campus employment.

Placement is not guaranteed and is based upon availability of positions and timely receipt of applications.

All students who are eligible for work-study must attend one of two training sessions during first-week orientation to review work study policies. A morning and an afternoon session will be offered. Plan to attend!

Students who are placed in positions must come to the One-Stop Shop in Taylor Hall to complete payroll documents. These forms are necessary in order for you to receive a paycheck. Please bring your passport OR driver’s license and social security card (a birth certificate can be substituted for a social security card). **Originals are required.** Copies will be made of these documents at the One-Stop Shop.

Any questions about these forms or the Campus Work Study program can be directed to Jennifer McCaffrey at (215) 517-2332 or mccaffreyj@arcadia.edu.

Student employees can have their paychecks placed directly into their bank accounts using direct deposit. Information regarding direct deposit can be obtained at the training session or at the One-Stop Shop.

The Direct Deposit Form for Campus Work Study employees can be completed online: www.arcadia.edu/student-business-forms. Click on —Student Direct Deposit Authorization Form under Student . Employment.

### KNIGHT ID CARD

Your ID card can be used to provide access to buildings on campus and to access your meal plan at the Dining Hall. You must carry your Arcadia University ID card at all times while on campus, and you must present it to any Arcadia University staff member who requests to see it. The replacement charge for lost/stolen or damaged ID cards is $15.00. If your ID card is defaced you may be directed by Student Affairs staff or Public Safety staff to have the card replaced. New undergraduate students will receive their Knight Cards during New Student Orientation in August.

In the Fall of 2017, all full-time undergraduate students who have account balances below $2,500 will have their student IDs activated for student charging privileges. Student charging privileges permit students to: charge items at the Bookstore and at the Chat to their student account, access and utilize gym facilities, and check out reference and other materials from the Landman Library. To opt out of charging privileges, log in to MyArcadia, click on the Campus tab and then on the “Student Charging Privileges: Opt Out” link in the One-Stop Shop Student Info module.
CAMPUS BOOKSTORE

Come visit the new and improved Templeton Bookstore located on the first floor of the Dining Complex just off of the Walk of Pride. While shopping for some Arcadia gear, check out our **PRICE MATCH** and **TEXTBOOK RENTAL PROGRAMS** for the most cost effective ways to get textbooks required for classes.

- What's New: Students can now purchase textbooks in a Digital format!
- What's New: We now sell computer supplies and a new variety of electronics!
- What's New: Provide the cashier with your cell phone number at the time of purchase and receive emails on in-store promotions

**Hours of operation:**
- Monday – Thursday: 9:00 a.m. to 7:00 p.m.
- Friday: 9:00 a.m. to 4:00 p.m.
- Saturday: 10:00 a.m. to 1:00 p.m.

Hours are extended at the beginning of each semester.

Payment methods accepted: cash, credit (Visa, MasterCard, Discover, AMEX), debit and Student ID. All returns must be accompanied with a valid receipt.

Bookstore manager, Rosetta Williams, and the bookstore staff are ready and eager to help you. Visit the bookstore in person, via the website at [www.arcadiabookstore.net](http://www.arcadiabookstore.net) or call 215-572-2971.

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MAIL AND PRINT SERVICES

**Victor Stewart**, site manager, and the staff of DTI will happily and efficiently assist customers with all their mail and print needs.

The Campus Post Office is located on the ground floor of the Dining Hall Complex next to the Bookstore. Arcadia students, faculty and staff can purchase stamps, envelopes, and mail packages during the window hours—weekdays, 8:30 a.m. to 4:30 p.m. Students have a choice to pay for these services using cash or by charging to their student ID. **Student ID charges must have a minimum $5.00 purchase.**

**All resident students will be assigned a campus mailbox.** Commuter students will receive a mailbox upon request.

Mail sent to a student at Arcadia University should be addressed as follows:

John Smith—Student  
Arcadia University  
450 S. Easton Road  
Glenside, PA 19038

Do NOT instruct the sender to put your mailbox number on your mail. This will create delays or possible non-delivery from the Post Office.

Students will not have the same mailbox every year. Each academic year, any returning student will have a different mailbox than the one from the previous year. Returning students can pick up their new mailbox assignment at Mail and Print Services each September.

Students will be notified via e-mail when a package has arrived for them. The contents of the e-mail will have the student’s name, time package arrived, package carrier (UPS, FedEx, and USPS), and sender of the package.

Mail and Print Services cannot forward mail to a student’s home address. After the academic year is over, we suggest that students change their address back to their home address for any mail they want to continue to receive during the summer (Netflix, credit card statements, etc.). Students can request a summer mailbox at the end of the year if they plan to stay on campus. All first class mail and packages will be returned to the sender if mail is unclaimed or a summer box is not requested. The USPS prohibits mail to be forwarded from a temporary address (Arcadia) to a permanent address (home).

Additional printing services including black & white and color printing, poster printing, coil or comb binding, lamination, folding, trimming etc. are available to all students during normal business hours.

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CAMPUS SERVICES

TAXI CAB TRANSPORTATION BETWEEN ARCADIA UNIVERSITY AND ABINGTON MEMORIAL HOSPITAL

Undergraduate students that need non-emergency medical attention but do not have transportation may use pre-paid taxi vouchers for a round trip between Arcadia University and Abington Memorial Hospital. The cost of the round trip fare between Arcadia University and Abington Memorial Hospital (including gratuity) is approximately $30.00 and will be charged to the student’s account.

Taxi service will be provided 24 hours per day and seven days per week by a local cab company. Vouchers will be available between 8:30 a.m. and 4:30 p.m. (Mon.—Fri.) at the Wellness Center on the ground floor of Heinz Hall. Between the hours of 4:30 p.m.—8:30 a.m. and on the weekends, vouchers may be obtained by contacting the University Switchboard at 215-572-2900.

Students experiencing a medical emergency at any time, should contact Public Safety at 215-572-2999.
OTHER CAMPUS OFFICES

INFORMATION TECHNOLOGY

Arcadia’s campus-wide wireless network provides full coverage in all academic buildings, residence halls, and administrative areas as well as areas in which students congregate such as the Walk of Pride and outside of Landman Library. Please note that in order to obtain network or Internet access you will be asked to register your computer to determine if the computer has met the appropriate security standards as set forth by the University. Should you have any questions, please feel free to contact IT User Support Services at 215-572-2898 or helpdesk@arcadia.edu.

ACADEMIC PURCHASE PROGRAMS

IT has forged a partnership with Dell Computer, Inc. to provide Arcadia students the opportunity to purchase a Dell laptop or desktop computer at significant savings.

Access the Dell/Arcadia Personal Sales page through Arcadia’s website under the “Technology” tab, or by phone at 1-888-987-3355. A Dell Representative will assist you with your order.

Arcadia students are eligible to purchase Apple computers and peripherals through Apple, at an Apple retail location or online at the Apple Store for Education.

Academic Discount Software

Arcadia students may purchase computer software through the Association of Independent Colleges and Universities of Pennsylvania. Visit www.selectstudent.com/aicup to purchase Microsoft Office and other popular software programs.

LANDMAN LIBRARY

Landman Library provides access to approximately 45 online databases, 15,000 electronic journals and 55,000 e-books that can be viewed from any web-enabled device. We also have over 110,000 print books, including a leisure-reading collection, as well as roughly 2,000 videos and DVDs.

Library space includes a well-lit, comfortable atmosphere for leisure reading as well as quiet areas and study rooms on both the main and second levels. In addition, the lower level is complete with moveable tables, chairs and white boards, which are perfect for collaborative study. The lower level also contains the Student Art Gallery, the Writing Center, and a vending room. Research Librarians are available at the Reference desk, by phone or instant messenger to assist students at all levels of the research process.

REGISTRAR’S OFFICE

REGISTRATION

Fall semester classes begin on Wednesday, August 30, 2017 as early as 8:15 a.m. If you have not registered, we recommend that you do so as soon as possible. Please contact your adviser for an appointment.

CLASS SCHEDULES

Returning students may view fall course schedules (including classroom assignments) online via Self Service https://selfservice.arcadia.edu/selfservice. Classroom assignments are subject to change - please check your class schedule a day or two before classes begin and during the first week of classes.

New students will receive fall schedule information at orientation on August 25, and they may also access course information via the web.

COURSE CHANGES

If you wish to change a course, please complete a drop/add form. Tuesday, September 12, 2017 is the last day for adding/dropping courses.
INSTITUTIONAL DIVERSITY

The Office of Institutional Diversity is a place where you can find support and resources for your academic, career and personal development. The Office of Institutional Diversity works with the campus community to provide programs, events and developmental workshops that enhance our learning about and appreciation for differences, and provides direct support and advocacy for students of African, Latino, Asian, and Native American descent, as well as students identifying as LGBT (lesbian, gay, bisexual, and transgender). The office also supports students of various religious backgrounds.

The Office of Institutional Diversity also serves as a resource for students regarding educational opportunities and scholarships, cultural awareness, leadership skill building and social justice related to racial, ethnic or cultural diversity.

For more information, feel free to call (215) 572-2960 or (215) 572-4088 or stop by the Office of Institutional Diversity which is located in Taylor Hall, Room 110.

THE OFFICE OF ACADEMIC DEVELOPMENT
LEARNING RESOURCE NETWORK & DISABILITY SUPPORT SERVICES

Knight Hall
215-572-4033
tutor@arcadia.edu
https://www.arcadia.edu/academics/academic-support/learning-resource-network
https://www.arcadia.edu/academics/academic-support/disability-support-services

LEARNING RESOURCE NETWORK (LRN)
The Learning Resource Network (LRN) is part of the Office of Academic Development. The LRN offers peer tutoring for most subjects at the LRN Lab in Knight Hall. Students can come by between 8 AM and 8 PM to ask for an appointment with a tutor at the LRN Lab. Students are welcome to use our space for quiet study or to meet in small groups with classmates. Study assistants can also provide time management, reading efficiency techniques, studying, and test-taking strategies.

Our LRN Lab in Knight Hall has four networked PCs, a printer, and a scanner. In addition, we have lots of free study tools (highlighters, index cards, stickies) and many other academic resources. Call or e-mail with any questions or to make an appointment. (For more information, visit our webpage.)

DISABILITIES SUPPORT SERVICES (DSS)
Disability Support Services (DSS) is part of the Office of Academic Development. DSS provides services and coordinates accommodations for students with disabilities. All students requiring special services due to a physical or other disability affecting learning should call 215-572-4033 and ask for Kathryn Duffy, Disability Services Coordinator or Jessica Holdren, Disability Specialist.

Students are required to provide documentation pertaining to the disability in order to receive any accommodations. Our staff will discuss reasonable and appropriate accommodations and services that can be provided. Any information discussed will be strictly confidential. Students are not required to reveal a disability unless accommodations are requested. (For more information, visit our webpage.)
OTHER CAMPUS OFFICES

FINANCIAL AID

Financial Aid Office Hours: M-F, 8:30-5:00 p.m., Grey Towers Castle, finaid@arcadia.edu, 215-572-2980

Undergraduate financial aid counselors are available to assist students and parents through the financial aid process, including exploring various financing options (www.arcadia.edu/financingoptions) and how to apply.

Common Cent$: Turning Financial Stress Into Success

The Financial Aid Office is pleased to enter into its third year of offering Common Cent$, a Financial Literacy Program designed for Arcadia students! Many of you benefitted from our workshops last year and year two will be even better!

Common Cent$ (www.arcadia.edu/commoncents) offers students a series of one-hour workshops and seminars (including awesome food and prizes!) throughout the year on critical topics such as:

- Managing Your Money As a College Student/Creating a Budget
- Dealing With Debt
- Credit (Protecting Your Credit and Dealing with Credit Cards)
- Getting Ahead on the Job
- Budgeting for Life After College
- Avoiding Identity Theft

Visit www.arcadia.edu/commoncents in late August for fall 2017 semester workshop dates

Cash Course: We continue to partner with NEFE (The National Endowment for Financial Education) to provide our students with access to a wealth of free, online resources available through Cash Course, www.cashcourse.org

Cash Course will help Arcadia students:

- Stretch their dollars during their college years
- Evaluate credit card options and develop strategies to maintain good credit
- Create a budget and track spending and saving with online budget wizards, calculators and other tools
- Prepare for graduate school by identifying potential resources such as scholarships and fellowships
- Analyze, compare and prioritize job offers
- Develop a plan to get out of debt and become a millionaire

Visit www.cashcourse.org today to create your free account and get started on the road to financial well-being!

Reminder: Satisfactory Academic Progress Policy for Financial Aid Renewal:

Arcadia University is required by federal regulations to monitor a student’s progression toward completion of his/her degree. For renewal of Arcadia scholarships/grants and PHEAA State Grants, this typically requires completing a minimum of 24 credits for each academic year as a full-time student and remaining in good academic standing. For federal financial aid (i.e.-Direct Loans, Pell, SEOG & TEACH Grants, Federal Work Study, Perkins Loans), this SAP standard includes both a quantitative and qualitative measure of progress. To meet the quantitative component, students must successfully complete 70% of all attempted credits in a given academic year and maintain a 2.0 cumulative GPA as upperclassmen, or a 1.75 cumulative GPA as a first-year student. Students are reviewed for SAP at the end of each academic year, beginning in late May. Visit www.arcadia.edu/sapug to view the full SAP policy as it relates to financial aid.