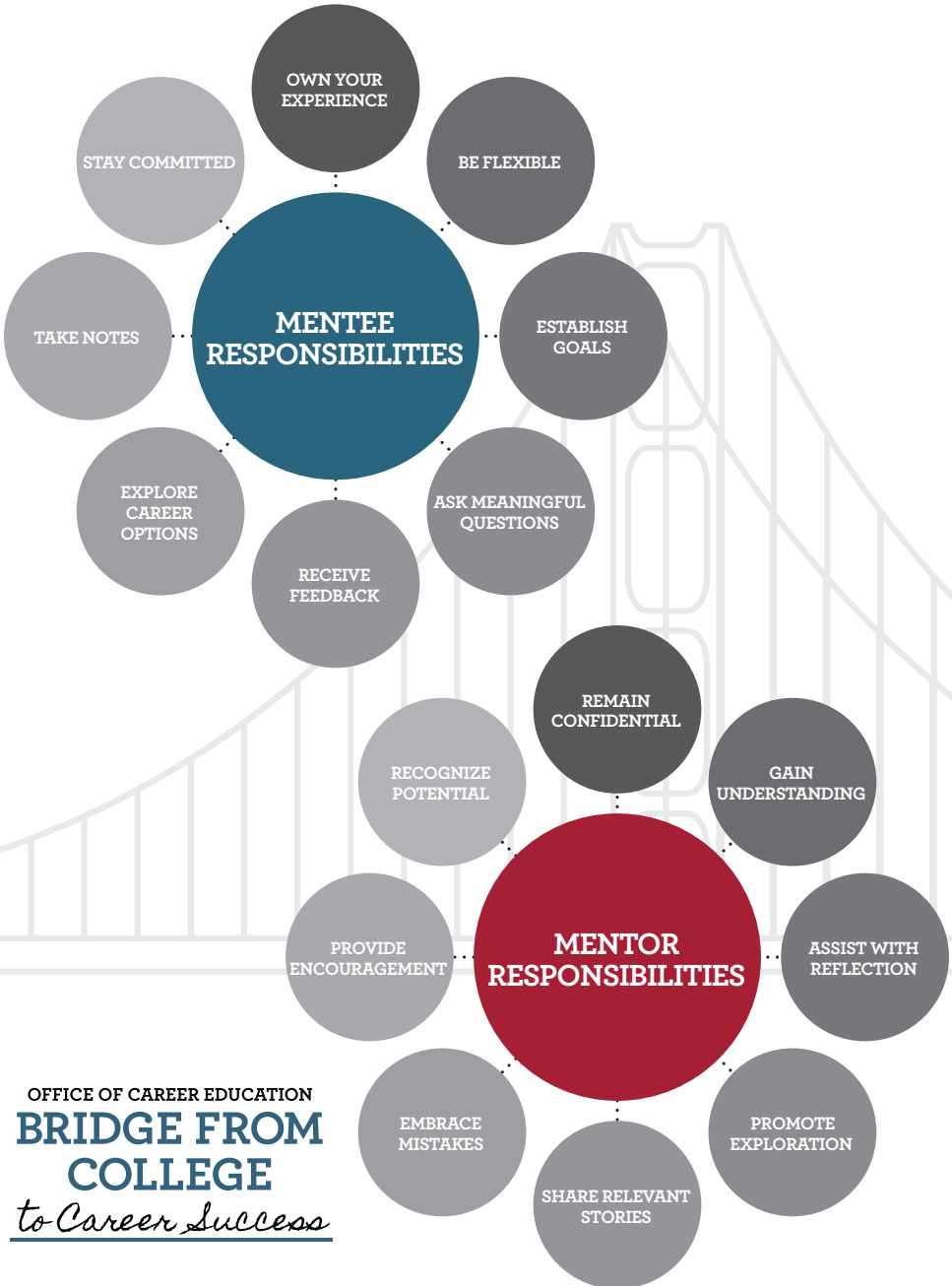


# ALUMNI CAREER MENTOR PROGRAM

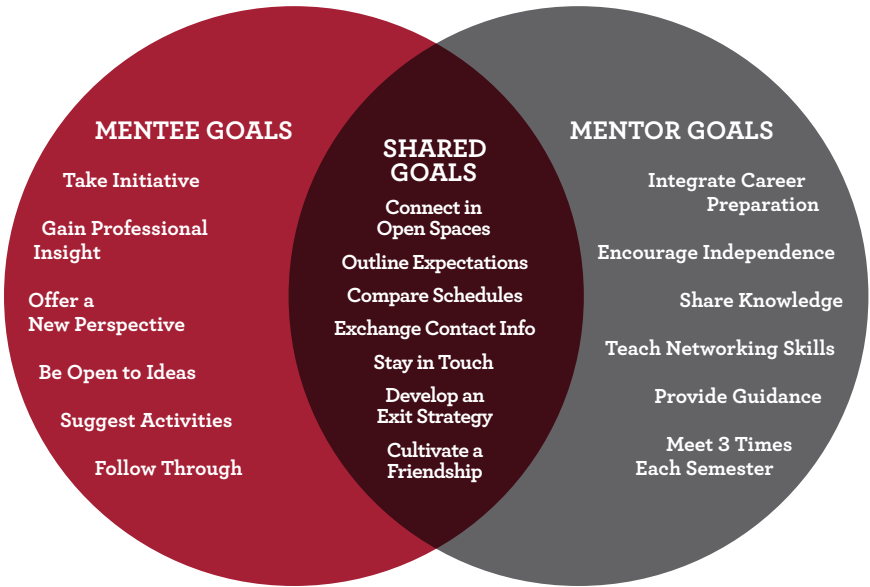
## OVERVIEW

Arcadia University's Alumni Career Mentor Program facilitates developmental relationships between alumni and current students. Mentors help students cultivate key competencies by offering professional expertise and diverse workplace perspectives.



## MENTOR-MENTEE MATCHING

The Office of Career Education, in partnership with Alumni Relations, cannot guarantee exact major-to-career-path matches between alumni mentors and student mentees. Mentor/mentee partnerships should be established primarily based on shared collegial experiences, as well as academic, professional, and personal interests. NOTE: Mentees must be 18 or older.



## CHOOSING A MENTOR IN HANDSHAKE

1. Log into [arcadia.joinhandshake.com](http://arcadia.joinhandshake.com), then complete your profile
2. Select the **Career Center** from the top menu
3. Choose **Mentoring** from the left menu, then select **Find Mentors** from the top right tab.
4. Select any **Mentor's Name** to review his/her bio.
5. Review several mentors' bios before choosing to connect with one specific mentor.
6. From the mentor's bio page, select the blue box labeled **Request Mentorship**.
7. Then, select **Request Message**. Type a brief introduction and why you want the mentorship.
8. Finally, select the green box labeled **Create Mentorship**.
9. The mentor will accept or decline the mentorship.
10. You will receive a notification: **"Congratulations! Your mentorship has been approved."**
11. To connect with your Mentor in Handshake, select **Mentoring**, then **My Mentorships**

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For more information, visit [www.arcadia.edu/MentorGuidelines](http://www.arcadia.edu/MentorGuidelines).

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**The Office of Career Education**  
careerhelp@arcadia.edu  
215-572-2939