List of Employers

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Clark Associates Inc.
CRW Graphics.
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Philadelphia E&T Charter School
Philadelphia Police Recruitment Unit
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Simplifi Payroll & HR
Source 4 Teachers
The First National Bank & Trust Co. of Newtown
U.S District Court/Eastern District of Pennsylvania
Wesley Enhanced Living

Employer Directory

1) **American Heritage Federal Credit Union.** Financial Institution/Banking.
   2060 Red Lion Road
   Philadelphia, PA  19115
   Contact: Melissa Garman
   [mgarman@amhfcu.org](mailto:mgarman@amhfcu.org)
   Attending: Melissa Garman
   Tom Beck
   [tbeck@amhfcu.org](mailto:tbeck@amhfcu.org)
   Positions: **Full and Part-Time Permanent** Positions available
   Majors: Business, Finance, Accounting, Economics
   Website: [www.amhfcu.org](http://www.amhfcu.org)
   Various positions available throughout our Center City, Bucks, and Montgomery County locations.
2) **Ascensus.** The largest independent retirement and college savings services provider in the United States, helping over 6 million Americans save for the future. With more than 30 years of experience, the firm partners with financial institutions to offer tailored solutions that meet the needs of financial professionals, employers, and individuals. Ascensus specializes in record keeping, administrative, and program management services, supporting over 40,000 retirement plans and over 3 million 529 college savings accounts. It also administers more than 1.5 million IRAs and health savings accounts and is home to one of the largest ERISA consulting teams in the country.

200 Dryden Road  
Dresher, PA 19025

Contact: Lauren Martissa  
lauren.martissa@ascensus.com  
Michael Taylor  
michael.taylor@ascensus.com  
Dana Spinosa  
dana.spinosa@ascensus.com  
215-648-5310

Attending: Michael Taylor

Positions: Retirement Plan Analyst  
Retirement Service Consultant  
Client Service Associate

Majors: Business, Finance

Website: [www.ascensus.com](http://www.ascensus.com)

3) **ASPIRA Inc. of Pennsylvania.** We seek to empower our community through advocacy, and the education and leadership development of our youth. We aim to serve Latino and other vulnerable youth in North Philadelphia, specifically in the Hunting Park, Kensington, and Olney communities.

4322 N. 5th Street  
Philadelphia PA 19140

Contact: Madelyn Quevedo  
mquevedo@aspirapa.org  
215-455-1300

Positions: Teachers in all subjects  
Special Education Specialists  
ELL Specialists  
Substitute Teachers

Majors: Education

Website: Facebook/Twitter

ASPIRA has Instructional positions available from K-12.
4) **AXA Advisors/Karr Barth Associates.** Karr Barth Associates is a wealth management financial services firm and the Philadelphia Branch for AXA Advisors LLC. We have the culture of a small organization with the ability to take the time to focus on your unique needs and understand your goals, coupled with the backing of the largest, global financial services company, AXA.

   40 Monument Road
   Bala Cynwyd, PA 19004

   Contact: Mary Rose Pinter, Recruiting Coordinator
   Maryrose.pinter@axa-advisors.com

   Attending: Kellie Brady, Vice President
   Positions: Financial Advisor (Full-Time)
   Majors: All Majors
   Website: [www.karr-barthassociates.com](http://www.karr-barthassociates.com)

5) **Bancroft** is a leading provider of programs and supports for children and adults with autism, intellectual or developmental disabilities, and those in need of neurological rehabilitation. Our services include special education, vocational training and supported employment, structured day programs, campus and community living programs, short-term behavioral stabilization services for children, in-home and outpatient services.

   1255 Caldwell Road
   Cherry Hill, NJ 08034

   Contact: Willow Laverty, Talent Acquisition Manager
   Willow.laverty@bancroft.org

   Attending: Nicole Frederico
   Nicole.frederico@bancroft.org
   Nicholle Bilodeau
   nicholle.bilodeau@bancroft.org

   Positions: Special Education Associate – Full Time
   Advanced ABA Associate – Full Time
   Direct Support Professional – Full Time & Per Diem
   Licensed Practical Nurse – Full Time & Per Diem
   Registered Nurse - Full – Full Time & Per Diem

   Majors: Education/Special Education, Nursing, Psychology, Neuroscience

   Website: [www.bancroft.org/careers](http://www.bancroft.org/careers)
6) Becker Professional Education. Our global partners in over 55 countries share a commitment to helping candidates achieve their CPA credential and further advancing their careers. We serve the Big 4 global accounting firms and maintain strong relationships with 99 of the top 100 accounting firms in the United States.

With a focus on delivering the most current content tested and software functionality that mirrors the exam in every way, Becker’s CPA Exam Review course empowers our students to attain the CPA credential. In fact, students who prepare with Becker pass at double the rate of non-Becker candidates.

At Becker, our Continuing Professional Education (CPE) courses help accounting professionals maintain a competitive edge, with a focus on today’s critical business issues. Courses are taught by industry leaders who demonstrate how to turn proven concepts into real results.

Through our acquisition of ATC International, we also provide training for professional qualifications such as ACCA (Association of Chartered Certified Accountants), CIMA (Chartered Institute of Management Accountants) and the Diploma in International Financial Reporting (DipIFR).

3005 Highland Pkwy
Downers Grove, IL 60515
Contact: Alyssa Kenderdine
akenderdine@becker.com
Positions: Campus Ambassador (Internship/Part-Time)
Majors: Accounting
Website: http://www.becker.com

7) beMarketing Solutions. beMarketing is a marketing team that works with businesses to expand their presence both online and offline. We assist clients on a daily basis with various marketing channels including, but not limited to: Website design/management, social media marketing, email marketing, direct mail, SEO, media buying and strategy.

405 East Germantown Pike, 2nd Floor
Lafayette Hill, PA 19444
Contact: Caitlyn Margusity
caitlyn.margusity@bemarketingsolutions.com
Positions: Summer 2016, Fall 2016, and Spring 2017 Internships
Majors: Business, Marketing, Graphic Design, Communications, Media Studies, Public Relations, and English Literature
Website: http://bemarketing.com/

8) Chick-fil-A at Whitman Square. Truett Cathy founded Chick-fil-A, Inc. in the early 1960s and pioneered the establishment of restaurants in shopping malls with the opening of the first Chick-fil-A Restaurant at a mall in suburban Atlanta in 1967. Since then, Chick-fil-A has steadily grown to become the largest quick-service chicken restaurant chain in the United States, based on domestic annual sales with over 1,950 locations in 42 states and Washington, D.C. In 2015, annual sales were nearly $6 billion. Chick-fil-A is still privately held and family owned. With 48 consecutive years of positive sales growth, Chick-fil-A has set itself apart by pioneering innovations and delicious products.

9711 Roosevelt Blvd.
Philadelphia PA 19114
Contact: Danny Clifton, Restaurant Marketing Director
danny@cfamarketing.info
Attending: Danny Clifton
Bob Fanelli, Owner/Operator

Positions: **Internship, Marketing & Sales Growth Representative** (Summer & Fall positions available)
**Management Training Program**, (Full and Part-Time)

Majors: Business or Communications preferred
Website: [www.chick-fil-a.com/whitmansquare](http://www.chick-fil-a.com/whitmansquare)

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9) **ChildCare Careers.** Staffing Agency that places individuals in day care centers on a Full Time or Part Time basis.

**111 Presidential Boulevard**
Bala Cynwyd, PA 19004

Contact: Christine Whittall
[phila.recr@childcarecareers.net](mailto:phila.recr@childcarecareers.net)

Positions: **Group Supervisor** (Full or Part-Time)
**Assistant Group Supervisor** (Full or Part-Time)
**Aide** (Full or Part-Time)

Majors: Education
Website: [www.ChildCareCareers.net](http://www.ChildCareCareers.net)

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10) **Clark Associates Inc.** Clark Associates is a family owned company headquartered in Lancaster, PA. The company looks for intelligent, hard-working individuals with an entrepreneurial spirit and a desire to create a career for themselves. Clark Associates Inc. is a group of companies offering employment opportunities in a wide variety of career paths.
Clark Associates, Inc. is a food service supplies distribution company. Our primary business is done in independent food service operations across the country but we also sell into the hospitality and janitorial markets. We have three main channels of distribution: The traditional model where we provide sales and service of food service equipment, Cash and Carry sales and service where we sell through our bricks and mortar Stores (The Restaurant Stores) and E-commerce sales (Webstaurantstore.com).

**2205 Old Philadelphia Pike**
Lancaster PA 17602

Contact: Randall McCarty
[ramccarty@clarkinc.biz](mailto:ramccarty@clarkinc.biz)

Attending: Jon Collier
[jocollier@therestaurantstore.com](mailto:jocollier@therestaurantstore.com)

Positions: All are posted on the Careers Page of our website:
[http://www.clarkassociatesinc.biz/careers.html](http://www.clarkassociatesinc.biz/careers.html) (Full and Part-Time - many different types of jobs are available within the Company)

Majors: All
Website: [http://www.clarkassociatesinc.biz/](http://www.clarkassociatesinc.biz/)

The company is looking for intelligent and highly motivated individuals in all areas and all majors who are interested in building a career with a company that is built on an Entrepreneurial Spirit. Companies within the Clark Associates Inc. Family: Clark Food Service Equipment, Clark Pro Account, Clark Turnkey Solutions Group, Clark Florida Design and Construction, 11400 Inc., Noble Chemical Inc., The Restaurant Store, Clark Service Group, WebstaurantStore, Clark Fire Protection Inc., Commercial Stainless Inc. available as well as Internships
11) **CRW Graphics.** Commercial Printer.  
9100 Pennsauken Highway  
Pennsauken, NJ 08110  
Contact: Beth Spahr  
bspahr@crwgraphics.com  
Attending: Michael Nolan  
mnolan@crwgraphics.com  
Positions: Commercial Printer  
Marketing/Sales  
Internships  
Majors: Business  
Website: www.crwgraphics.com

12) **Devon Financial Partners.** Founded on the principles of integrity, financial skill and commitment to uncompromising client service.  
744 W. Lancaster Avenue, Suite 235  
Wayne, PA 1908  
We help our clients achieve optimal financial balance by addressing the underlying risk in their current financial plans. Devon Financial Partners has brought together specialists from leading regional firms to address the unique needs of our clientele.  
From protecting our clients today, to designing exit and legacy plans when they step off into retirement, we are able to deliver cutting edge strategies. Giving clients the confidence to take control of their lives is what we do at Devon Financial Partners.  
Contact: Steve Earhart  
steven_earhart@devon-fiancial.com  
Attending: Steve Earhart  
Andrew Braun  
Andrew_Braun@devon-financial.com  
Brittany Rosen  
Positions: Financial Representative  
Majors: Business, Finance  
Website: http://www.devon-financial.com/  
Devon Financial Partners, LLC (DFP) offers opportunities for financial professionals in all phases of their career. For the professional starting out, DFP provides a supportive environment with twice weekly training sessions and mentoring by leading professionals in the field. For the more seasoned professional, DFP provides development opportunities to master your sales techniques and access to the most respected life and disability products in the industry. We provide access to variety of markets and the support to help you grow your business. Be an entrepreneur in a professional office environment with unparalleled support and access to the data that can help you to succeed. Come talk to us about how we can work together to grow together. Become an associate with Devon Financial Partners. Guardian, its subsidiaries, agents or employees do not give tax or legal advice.

13) **Ditech Financial LLC,** a Walter Company. We’re about more than just mortgages.  
We are in the business of helping Americans realize the dream of home ownership. The irony is that while buying a home can be a joyful and uplifting experience, getting a mortgage can be anything but. We aim to change that.  
Our purpose: securing the American Dream  
Our approach: helpful, responsive, efficient and fair  
Our values: honesty, responsibility, transparency and creativity  
Our promise: to put your needs first!
In today’s fast-paced world, we realize that when it comes to getting a mortgage, you’re seeking a reliable partner that makes the home loan process as easy as possible; offers a low rate (see for yourself!); closes on time; eliminates the stress; and keeps you informed.

That partner is ditech – a lender you can trust.

1100 Virginia Drive
Fort Washington, PA 19034

Contact: Christi Harrington
Christi.harrington@ditech.com

Attending: Daniel McLaren

Positions: Jr. Home Loan Specialist
Majors: Business, Marketing, Psychology, Finance
Website: www.ditech.com

14) Frontage Laboratories. A contract research organization who helps pharmaceutical and biotech companies bring promising drug candidates to market. We specialize in early phase drug development, providing bioanalytical labs, discovery stage and preclinical drug metabolism and pharmacokinetics, Phase I/IIa clinical studies and product development support. Frontage has enabled biopharmaceutical and generic companies of all sizes to advance hundreds of molecules through clinical development and commercial launch in global markets.

A comprehensive portfolio of CMC product development services includes organic synthesis, pharmaceutical formulation development, GMP analytical testing and GMP clinical material manufacturing, for all types of drug candidates ranging from novel, early phase projects to generic-equivalent and consumer care medications. Over the last ten years, Frontage developed oral solid, semi-solid, liquid and sterile dosage forms that have been evaluated in clinical research programs and commercialized in the U.S., EU, and Asian markets by its clients.

Established as a one-person organization in New Jersey in 2001, Frontage moved its headquarters to Pennsylvania in 2004, and introduced new services during its thirteen-year history. Today, more than 300 staff conduct evaluations, studies, and tests across eight research facilities in the US and China.

700 Pennsylvania Drive
Exton, PA 19341

Contact: Kelly Powers
kpowers@frontagelab.com

Positions: http://www.frontagelab.com/opportunities.aspx (Positions are posted on website)
Website: http://www.frontagelab.com/

15) Kelly Educational Staffing. A Fortune 500 company specializing in the placement of substitute teachers in the US and the UK.

1012 W. 9th Avenue
King of Prussia, PA 19406

Contact: Michelle Bussetti
513Z@kellyservices.com

Attending: Danielle Phillips
513Z@kellyservices.com

Positions: Substitute Teacher (Per Diem and Long Term Assignments)
Substitute Teacher Aides (Per Diem and Long Term Assignments)
Substitute School Nurses (Per Diem and Long Term Assignments)

Majors: Education, Nursing
Website: www.kellyeducationalstaffing.com
Recruiting certified teachers for all grade levels to substitute per diem or long-term with schools throughout the Greater Philadelphia area. We offer our substitutes benefits such as: company discounts, service and retention bonuses, free training, and much more.

16) **KeystoneCare** offers a complete range of services from private duty and skilled homecare, to comfort care and hospice, including a residential hospice at Keystone House in Wyndmoor. At every level of care, we are singularly focused on one thing - each patient’s quality of life.

Every day across the region KeystoneCare provides the highest level of comprehensive, supportive care to patients and their families.

The KeystoneCare organizations serve the home health, hospice and other home and community-based service needs of residents in Southeast Pennsylvania.

8765 Stenton Avenue
Wyndmoor, PA 19038

Contact: Kim Miller
kmiller@keystonecare.com

Attending: Shahina Akter
skater@keystonecare.com

Positions:
- **Homecare and Hospice RNs** (Full-Time)
- **Admissions RN** (Full-Time & Per Diem/Weekends)
- **OASIS Reviewer & Quality Assurance Specialist RN**
- **RN – Hospice Residential** (Full-Time & Per Diem)
- **Occupational Therapist**
- **Physical Therapist**
- **Speech Therapist**
- **Certified Nursing Assistant**
- **Human Resource Intern**

Majors: Nursing, Therapist, Business, and Human Resource
KeystoneCare is a charitable, non-profit, Equal Opportunity Employer.

17) **Lower Merion Police Department.** Suburban Philadelphia Police Department employing approximately 136 sworn police officers is seeking qualified applicants. Testing is expected to be held in the Fall 2016.

71 East Lancaster Avenue
Ardmore, PA 19003

Positions: **Police Officers** (Full-Time)
Majors: All Majors
Website: [www.lowermerion.org](http://www.lowermerion.org)

Applicants must possess 60 college credits. There is a specific testing/hiring process. No resumes will be collected.

18) **NET Centers.** Founded in 1970, NET (NorthEast Treatment Centers) has grown into one of largest behavioral health and social services agencies in both Southeastern Pennsylvania and the state of Delaware. The organization is led by President and CEO Regan P. Kelly. Approximately 800 staff members, including full-time and part-time employees, provide services to over 10,000 people annually. Each person served is individually assessed and offered services at a level of care that best meets his or her needs. Services are offered at 15 sites throughout the Greater Philadelphia region, the Lehigh Valley and the state of Delaware.
499 North 5th Street
Philadelphia, PA 19123

Contact: Jeremiah Cousins Jr.
Jeremiah.Cousins@net-centers.org or Jobs@net-centers.org

Attending: Kofi Scott
Kofi.Scott@net-centers.org

Positions: Therapeutic Support Staff (Part-Time)
Behavioral Health Worker (Part-Time)
Mental Health Professional (Full-Time)
Children Behavioral Services Lead Clinician (Part-Time)
Youth Care Worker (Part-Time)
Psychologist- Contract

Majors: Psychology, MFT, Sociology, Counseling, Human Services, Behavioral Health, Applied Behavioral Analysis

Website: www.net-centers.org

19) Pennsylvania Agency of Nurses. Pennsylvania Agency of Nurses is a nurse-owned and nurse-operated small business, not a franchise. Our staff are employees of the agency, not independent contractors. We are a Pennsylvania State licensed Home Care company. Because we are owned and operated by nurses, there are no unskilled decision makers. We have grown organically using this model to provide first rate service for individuals living in Philadelphia, Delaware County, and the Main Line area since 1987.

15 Saint Albans Circle
Newtown Square, PA 19073

Contact: Caitlin Williams
pan@paagencyofnurses.com

Positions: RN's
LPN's
CNA's
HHA's

Majors: Nursing or Health Care

Website: www.paagencyofnurses.com

We are looking for full time, part time and Per Diem Nurses.
20) **PeopleShare.** The one thing you should know “about us” is that our number-one priority is helping you. It doesn't matter if you’re a job seeker or a hiring manager—we have the experience, the expertise, and the resources to provide you with the solutions you’re seeking. Since 2005, PeopleShare has grown to become one of the largest staffing companies in the region by doing one thing: making the effort to understand your needs. Our years of experience and industry insight help us recruit the most talented people in the market and successfully match them with the area’s top companies. We specialize in temp, temp-to-hire, and direct hire staffing in the clerical, light industrial, and financial sectors.

2 Walnut Grove Drive, Suite 105  
Horsham, PA 19044  
Phone: 215-672-1760

Contact: Asma Chughtai  
215-672-1760  
asma.chughtai@peopleshareworks.com

Positions:  Licensed Agent  
Majors: All Majors  
Website: [http://www.peopleshareworks.com/](http://www.peopleshareworks.com/)

PeopleShare is seeking anyone interested in becoming a Licensed Agent for one of our Horsham-area clients. This is an exciting temporary, full-time position with the possibility of permanent hire. Also with base pay rate you will be eligible for a Free License. Work in a call center environment with members of a health insurance company to provide appropriate solutions and sell the products that best fit the needs of the callers. Calls are both inbound and outbound. Provide customers with product and service information. Document all call information according to standard operating procedures. Candidate must have the ability to work in a fast paced environment that requires multi-tasking; talking to customers while simultaneously accessing the computer system.

21) **Philadelphia E&T Charter High School** is a grade 9-12 charter high school located in center city Philadelphia. Our mission is to develop students who will be employable in the emerging high-tech industries; while giving students a strong foundation in the core academic subjects-math, science, language arts, social studies and world languages.

   Recognizing the fast-growing, ever-changing, technology that will affect our home and work lives in the 21st century, innovation and collaboration will enable our school staff to aid in the successful preparation of our students for their post-secondary goals.

   1420-22 Chestnut Street  
   Philadelphia PA 19102

Contact: Thomas Giampolo, Head of Academics  
giampolot@petchs.org

Positions: Anticipated Opening for 2016-2017 school year:  
**Science Teacher** (Full Time)  
**Social Studies Teacher** (Full Time)  
**Special Education** (Full Time)  
Other possible positions for 2016-2017 school year:  
**Math** (Full Time)  
**English** (Full Time)

Majors: Education  
Website: [www.petchs.org](http://www.petchs.org)
22) Philadelphia Police Recruitment Unit. We are looking for the best and brightest recruits to become a member of the fourth largest police department in the nation. Please take a few moments to find out more information on this website about the rewards and benefits of becoming a Philadelphia Police Officer. If you have any questions please feel free to contact our Recruitment Unit for additional information, at 267-634-0056.

Contact: P/O Missy Jones
MILLISSIA.JONES@PHILA.GOV
Attending: P/O. Missy Jones
P/O David Burns
Positions: Police Officers (Full-Time)
Majors: All Majors
Website: www.PhillyPolice.com
Only 60 College Credits needed. Starting salary $47,920 during training and $51,245 after graduation, with yearly increases. Increased earning potential for current certified Law Enforcement Officers. Exceptional benefits package. Exceptional promotional opportunity. Tuition Reimbursement.

23) Robert Half. At Robert Half we help professionals find meaningful careers and companies find the talent they need to be successful. Turn to us for expertise in staffing accounting and finance, technology, administrative, legal, creative and marketing positions.

Contact: Kaitlyn Frake
kaitlyn.frake@accountemps.com
Attending: Kaitlyn Frake
Suzetta McKnight
suzetta.mcknight@officeteam.com
Positions: Bookkeeper
Accounts Payable
Accounts Receivable
Credit and Collections Specialist
Medical Billing, Inventory Specialist
Entry Level Accountant
Accounting Clerk
Customer Service
Receptionist
Administrative Assistant
Human Resources Assistant
Dispatcher
General Office Clerk
Majors: Business, Business Administration, Accounting, Finance
Website: www.roberthalf.com
OfficeTeam is the world’s leading administrative staffing service specializing in placing highly skilled office professionals into temporary and temp-to-hire administrative jobs. Accountemps is the world's first and largest specialized temporary staffing company for accounting and finance professionals.
24) **Simplifi Payroll & HR.** We target businesses with comprehensive payroll requirements. These companies do not have the time, resources or expertise to handle human capital management functions such as payroll, tax filing or ACA compliance. Our service gives business owners the peace of mind to do what they do best... grow their business. We have established unique relationships within the financial community, so many of our new clients are referred by CPA’s, current clients, or other business relationships. The current market penetration in our industry is only 15-18%, and our outstanding Sales Team is enjoying continued success in a market place that offers such vast opportunity! We are looking for goal oriented sales professionals who are excited to build a career with an industry leader.

Primary responsibilities include the ability to generate new business through prospecting, the ability to network and build strong relationships and the fire and desire to become an impact player on a winning team. Our Sales Representatives complete a comprehensive professional sales training program which includes technical and sales skills training.

8025 Roosevelt Blvd  
Philadelphia, PA 19152  
Contact: Joseph Pintimalli  
joe@simplifipayroll.com  
Attending: Victoria Bispels  
info@philafedpayroll.com  
Positions: **B2BSales Representative** (Full-Time)  
Majors: Business  
Website: www.simplifipayroll.com

25) **Source4Teachers.** Be part of the change in Philadelphia. Source4Teachers is now hiring K-12 Substitute Teachers to work in the School District of Philadelphia for the 2015/16 school year. The district serves nearly 200,000 students, 80% of whom are eligible for free or reduced price lunch. On average, 407 Philadelphia classrooms go without substitute coverage each day. Substitute teaching is a critical role in bridging this gap and providing Philadelphia students with the classroom continuity they need to succeed in education and life.

Established in 2000, Source4Teachers manages the substitute program of 200+ school districts throughout the East Coast. We currently employ more than 40,000 qualified substitute teachers, paraprofessionals, and school support staff. Excited to bring our program to Philadelphia, we need help to enhance the educational experience for Philadelphia’s students.

440 North Broad Street, 3rd Floor  
Philadelphia, Pa 19130  
Contact: Jerry Fleming  
JFleming@source4teachers.com  
Positions: **Substitute Teachers (Certified, and Non-Certified)**  
**Substitute Teacher Assistants**  
**Substitute Classroom 1-1s**  
**Substitute Support Staff**  
Majors: Education majors would probably be most interested. But students in other majors are welcome  
and encouraged to apply!  
Website: www.source4teachers.com  
If you are not a Pennsylvania certified teacher, you are still eligible to become a substitute if you have your bachelor’s degree. Your Source4Teachers recruiter will help you secure an emergency permit which will qualify you to substitute for one year.
40 S. State St.
Newtown, PA 18940
Contact: Eileen Austin, Human Resources Representative
eaustin@fnbn.com
Positions: Tellers (Full-Time)
Credit Analyst Assistant (Full-Time)
Majors: All Majors
Website: www.fnbn.com       To apply online, please visit www.fnbn.com/career.html

27) U.S. District Court/Eastern District of Pennsylvania.  The Clerk’s Office is responsible for helping judges process cases including all documents and fees; it also helps administer the court’s procurement and personnel systems, manages the court’s budget, and performs other administrative tasks.  The court family is comprised of District Judges, Senior Judges, and Magistrate Judges.  District Court is where people involved in a lawsuit do such things as file motions, petitions, and other documents. District Courts hear two kinds of cases: criminal and civil. Criminal cases consist of felonies (more than one year in prison) and misdemeanors (less than one year in prison). Civil cases involve disputes between individuals or organizations.
Contact: Deana May, Human Resources Administrator
Email: Deana_May@paed.uscourts.gov
Attending: Lauren Moran, Human Resources Specialist
Positions: Records/Reproduction Clerk
Electronic Court Recording Operator
Case Processing Clerk
(All positions: Full-Time, Part-Time, Summer)
Majors: All Majors
Website: www.paed.uscourts.gov

28) Wesley Enhanced Living is a retirement community providing Independent Living, Personal Care, and Skilled Nursing services to senior adults. We are seeking individuals whose values align with Wesley Enhanced Living’s values of Grace, Honor, and Integrity. Wesley Enhanced Living (WEL) is dedicated to making a compelling difference in the lives of our residents through providing excellence and innovation in aging services. If you are looking for an inspiring and rewarding workplace, Wesley Enhanced Living is a great place to be!
101 E. County Line Road, Suite 200
Hatboro, PA  19040
Contact: Cara L. Kuhn
CKuhn@WEL.org
Positions: Activities Aide (Part-Time) (Doylestown, Hatboro, and Northwest Philadelphia, PA)
Activities Aide (Full-Time) (Media, PA)
Assistant Manager Healthcare Services (Full-Time) (Doylestown, PA)
Business Office Coordinator (Full-Time) (Hatboro, PA)
Certified Nursing Assistant (CNA) (Part-Time) (Media and Northwest Philadelphia, PA)
Certified Nursing Assistant (CNA) (POOL) (Media, PA)
Certified Nursing Assistant (CNA) (Full-Time) (Northwest Philadelphia, PA)
Chef Manager (Full-Time) (Doylestown and Media, PA)
Clinical Dietitian (POOL) (Northeast Philadelphia, PA)
Cook (Full-Time) (Doylestown and Northwest Philadelphia, PA)
Cook (Part-Time) (Media, PA)
Cook (POOL) (Northwest Philadelphia, PA)
Corporate Director of Quality Assurance (Full-Time) (Hatboro, PA - Corporate Office)
Dietary Aide (Full-Time) (Doylestown, PA)
Dietary Aide (Part-Time) (Northeast and Northwest Philadelphia, PA)
Dietary Aide (POOL) (Northwest Philadelphia, PA)
Dining Server (Part-Time) (Northeast Philadelphia, Media, Hatboro and Doylestown, PA)
Dining Server (POOL) (Northeast and Northwest Philadelphia, PA)

Positions:
_Dining Service Host/Hostess_ (Full-Time) (Media, PA)
_Dining Service Host/Hostess_ (Part-Time) (Northeast Philadelphia, PA)
_Director of Nursing_ (DON) (Full-Time) (Doylestown, PA)
_Driver II_ (CDL) (POOL) (Media, PA)
Floor Care Worker (Full-Time) (Northwest Philadelphia, PA)
General Manager of Dining Services (Full-Time) (Northwest Philadelphia, PA)
Health Center Dining Supervisor (Full-Time) (Northeast Philadelphia, PA)
Home Care Aide (POOL) (Media, PA)
Home Care Aide – CNA (POOL) (Media, PA)
Home Care Aide – CNA (Part-Time) (Media, PA)
Housekeeper (Full-Time) (Northeast Philadelphia, PA)
Housekeeper (Part-Time) (Northeast Philadelphia, PA)
Housekeeper (POOL) (Northwest Philadelphia, PA)
Licensed Practical Nurse (LPN) (Full-Time) (Doylestown, PA)
Licensed Practical Nurse (LPN) (POOL) (Media, PA)
Licensed Practical Nurse (LPN) (Part-Time) (Media, Northeast and Northwest Philadelphia, PA)
Maintenance II (Full-Time) (Northwest Philadelphia and Hatboro, PA)
Maintenance III (Full-Time) (Doylestown, PA)
Medical Records Coordinator (Full-Time) (Media, PA)
Nurse Manager (Full-Time) (Northwest Philadelphia, PA)
Personal Care Aide (Part-Time) (Doylestown, Northeast and Northwest Philadelphia, and Hatboro, PA)
Personal Care Aide – Med Certified (Part-Time) (Northeast and Northwest Philadelphia, PA)
Personal Care Aide – Med Certified (POOL) (Northeast and Northwest Philadelphia, PA)
_Prepp Cook_ (Full-Time) (Media and Hatboro, PA)
Public Relations Intern (Part-Time) (Hatboro, PA - Corporate Office)
Receptionist (Part-Time) (Northeast Philadelphia and Hatboro, PA)
Registered Nurse (RN) (Part-Time) (Doylestown, Northeast and Northwest Philadelphia, PA)
Registered Nurse (RN) (Full-Time) (Media, Northeast and Northwest Philadelphia, PA)
Registered Nurse Assessment Coordinator (RNAC) (Full-Time) (Media, PA)
Registered Nurse Supervisor (Part-Time) (Media, PA)
Registered Nurse Supervisor (Full-Time) (Northeast and Northwest Philadelphia, PA)
Philadelphia, PA)

**Restorative Nursing Assistant** (Full-Time) (Doylestown, PA)

**Utility** (Part-Time) (Doylestown, Media, and Northwest Philadelphia, PA)

**Wellness Nurse, LPN** (Part-Time) (Northeast Philadelphia, PA)

**Majors:** Mental Health, Psychology, MFT, Sociology Counseling, Human Services, Behavioral Health Applied Behavioral Analysis; Business or Communications preferred; Business, Finance; Marketing, Psychology, Finance; Nursing

**Website:** [www.WEL.org](http://www.WEL.org)