

## Preview Enrollment Agreement

In order to reserve your place in Preview (“Program”) you must:

- A . Acknowledge this Agreement
- B. Pay the \$795 Preview fee by the stated deadline
- C. If needed, provide a copy of your valid passport by the stated deadline

Deadline information can be found at

[www.arcadia.edu/global/preview-first-year-and-transfer-students/preview-faqs](http://www.arcadia.edu/global/preview-first-year-and-transfer-students/preview-faqs)

If you have any questions, please contact Global Engagement: [globalengagement@arcadia.edu](mailto:globalengagement@arcadia.edu)

**University Policies.** I certify that I have read the Arcadia University Student Handbook on the Arcadia University website: [www.arcadia.edu/student-handbook](http://www.arcadia.edu/student-handbook)

I understand and agree to be subject to the Code of Academic Responsibility, the Code of Conduct, the Housing Policy and all other policies and regulations regarding my participation in an Arcadia program. I expressly acknowledge the right of Arcadia University to require the immediate withdrawal, at any time, of my participation in the program for violation of these policies and/or if my actions or general behavior, in the sole discretion of Arcadia, are determined to interfere with or disrupt the conduct of classes or any other activity of the program. Any behavior which disrupts the teaching or program activities will be considered a violation of the Code of Conduct and subjects me to disciplinary action and possible early return home at my expense. If I am placed on disciplinary probation prior to departure I will not be eligible to participate nor be eligible for a refund.

While Arcadia students are guests in another country, they will be subject to the laws of that country. If conduct is considered unacceptable, Arcadia University has the authority to remove any participant from the program. Return travel costs in such cases will become the responsibility of the student. I understand that I am not permitted to have overnight guests, stay overnight apart from my group, or leave the site of the program during all field study course segments.

I understand that it is my academic responsibility to maintain a satisfactory course grade of C- or higher prior to departure in order to remain eligible for the travel portion of the course. Up to one class absence is permitted with valid reasons; more than one absence could result in dismissal from the course and its off-campus component.

**Participant Waiver.** In consideration for receiving permission to participate in the program identified above, I hereby release, waive, discharge and covenant not to sue, and agree to hold harmless for any and all purposes Arcadia University, its Board of Trustees, officers, servants, agents, volunteers, or employees (herein referred to as Releasees) from any and all liabilities, claims, demands or injury, including death, that may be sustained by me while participating in such activity, or while on the premises owned or leased by Releasees.

**Arcadia is Not Responsible for Loss, Injury, Damage or Delay.** I understand that there are certain dangers and risks inherent in travel and study in the U.S. and abroad, and that Arcadia University and its employees cannot control these risks or guarantee my personal health and safety while traveling. Neither Arcadia University nor any of its employees nor any other persons, parties, organizations or agencies collaborating with them is or shall be responsible for or liable for injury, loss, damage, deviation, delay or curtailment, however caused, or the consequences thereof which may occur during any of the travel or programs. Additionally, I understand and accept responsibility for loss or additional expenses related to delays or other changes in the means of transportation, other services, or sickness, acts of God, strikes or other unforeseen causes.

**Authorization to Release Information.** I hereby authorize employees, agents and representatives of Arcadia University, my host institution, health care providers and others who, in the sole discretion of Arcadia University, have a need to know said information to share information and materials from my academic and education records with one another, and also to communicate with one another and with my parents or legal guardians concerning any emergency, medical, academic, disciplinary, financial, legal or health-related issue involving or related to me, or to any conduct, misconduct, alleged misconduct, student disciplinary proceeding(s), academic proceeding(s), or legal proceeding(s) involving or relating to me in any manner. I further authorize my student health insurance carrier or its duly authorized subcontractors to release to Arcadia University or designee medical or health information of any nature whatsoever, including medical records or information of mental/nervous disorders, HIV/AIDS or any other physical or psychological condition. The confidentiality of this information will be maintained consistent with the University's need to provide program services.

**Student Certifications.** I certify that the information submitted on the Arcadia University Preview Application and all subsequent forms and materials is correct. I am in good academic standing and agree to notify Arcadia University if my status changes. I understand that my acceptance to participate in the program may be rescinded at any time my status changes and I no longer meet the eligibility requirements; if my acceptance is rescinded for any reason, I remain subject to the Financial and Refund Policies as described in this agreement.

**Health Disclosures and Required Additional Documentation.** Arcadia University requires participants to disclose any known medical and mental health conditions, or disabilities that require accommodations to participate in the program so that Arcadia can properly advise you of the resources available in your host country to optimize your health and safety while traveling. In certain circumstances, Arcadia University requires written verification from medical

professionals, specific campus officials, or other third parties. If staff from Arcadia University request specific additional documentation for participation, it must be provided by the specified deadline. I understand that failure to disclose any known conditions/disabilities or to provide additional documentation could result in my being prohibited from participating in the program.

**Financial and Refund Policies.** I am subject to the Preview financial and refund policies of Arcadia University:

[www.arcadia.edu/global/preview-first-year-and-transfer-students/preview-fags](http://www.arcadia.edu/global/preview-first-year-and-transfer-students/preview-fags)

**Additional costs:** The Program fee does not include any costs associated with passports, visas (as required), other government issued identification, or any personal expenses or activities outside the Program. Most meals are not covered by the Program Fee. The Program Fee does cover the cost of airfare, ground transportation at the destination, accommodations on site, and Program activities.

**Arcadia Reserves the Right to Cancel, Alter, Suspend or Amend.** Arcadia University reserves the right to cancel, alter, suspend, or amend any part of any program or to increase fees should circumstances make these actions advisable or necessary. I understand that the program calendar dates posted on the Arcadia University website are tentative in nature, and can change at any time. Arcadia University will alert me of any such changes and will work to minimize any disruption to my planning.

**Proper Travel Documentation.** I understand that it is my responsibility to have all travel documents necessary for domestic and/or international program travel. For international travel, this includes a valid passport for the duration of my time abroad and for any required amount of time after I return as stipulated by the immigration policy of my host country. I agree to obtain any and all visa and clearances prior to my time abroad and ensure I have obtained the proper authorization to study in my host country. I understand that Arcadia University is not responsible for any decisions made by foreign embassies or consulates regarding approval of visa documentation and/or immigration clearance. I understand that the failure to obtain required travel documents by stated program deadlines, posted at [www.arcadia.edu/global/preview-first-year-and-transfer-students/preview-fags](http://www.arcadia.edu/global/preview-first-year-and-transfer-students/preview-fags), may result in my removal from the program and that I may be responsible for non-recoverable costs incurred by Arcadia University on my behalf.

**Permission to Use Images.** I permit Arcadia University to use any images of me (such as photos or video) or any submitted testimonials in their marketing, web or pre-departure material.

**Alcohol & Drug Use:** I understand that the consumption of alcohol will be subject to the laws and cultural practices of the country visited. Responsible alcohol consumption respects program participants, leaders and in-country hosts. Alcohol abuse often results in a student's inability to participate in Program activities, embarrassment to self and other participants, alcohol poisoning, or illegal behavior. Abuse of alcohol and other drugs is a violation of the

Arcadia University Code of Conduct that will not be tolerated, and could result in a student's dismissal from the Program.