I. SCOPE

This Smoking Policy ("Policy") applies to all staff, faculty, students, contractors, campus visitors, and guests of the University. See Section VI below for the definitions of capitalized terms in this Policy.

II. POLICY STATEMENT

The purpose of this Policy is to promote a healthier environment for all members of the University community. Medical evidence clearly shows that smoking is harmful to the health of smokers and non-smokers alike. It is also an irritant to many non-smokers and can worsen asthma and allergy conditions. In sufficient concentrations, secondhand smoke may be harmful to those with chronic heart or lung disease. In addition, there is evidence that long-term exposure to secondhand smoke may seriously threaten the health of non-smokers. This Policy sets forth guidelines for those individuals that smoke in order to maintain a healthy and safe learning, working, and living environment for all members and guests of our community.

III. POLICY

The University prohibits smoking in all University owned or leased buildings and facilities (located in the United States or abroad) where education or University business is conducted, including but not limited to, all classrooms, residences, offices, laboratories (including NMS labs in Willow Grove, PA), common or lounge areas, conference or meeting rooms, hallways, dining facilities (including Easton Café and the tables located outside the Commons near Haber Green), the library, restrooms, athletic or intramural fields (including the spectator viewing area in the immediate vicinity of the fields), and in all University owned vehicles ("Buildings or Facilities"). In addition, all smoking is prohibited within twenty (20) feet of any University Buildings or Facilities.

1 Smoking may be permitted at specific residential locations within 20 feet of the building. Smoking at residence halls and other campus housing shall be governed by the respective housing agreements for each location.
Furthermore, no employee or contractor may smoke while they are in the conduct of their job (aside from break periods in designated smoking areas) whether they work inside or outdoors.

This Policy applies to all smoking methods, including but not limited to, (i) cigarettes, cigars, and pipes, (ii) electronic smoking devices, such as electronic cigarettes, cigars and pipes (e-cigarettes, e-cigars, and e-pipes), (iii) hookah smoking products, and (iv) smokeless or chewing tobacco products.

IV. ENFORCEMENT

This Policy relies on the thoughtfulness and consideration of smokers and non-smokers. The Department of Public Safety has overall responsibility for the implementation and enforcement of this Policy. Enforcement concerns for faculty and staff should be referred to the Office of Human Resources, enforcement concerns for students should be referred to the Office of Student Affairs, and enforcement concerns for University lease or rental properties shall be referred to Auxiliary Services.

V. CESSATION PROGRAMS

Those not included in the University employee health insurance plans should consult with their personnel health insurance plans for information on cessation programs or support.

For staff and faculty that are enrolled in the University health plan, please visit the Human Resources page on MyArcadia to read more about the Tobacco Cessation Program.

VI. DEFINITIONS

Smoking: Smoking includes the inhaling and carrying of any (i) lit cigarettes, cigars, pipes, (ii) electronic smoking devices (e-cigarettes, e-cigars, and e-pipes), (iii) hookah smoking products, and (iv) smokeless or chewing tobacco products.

University: Is Arcadia University, its colleges, schools, affiliates, divisions and subsidiaries.

VII. EFFECTIVE DATE

This Policy is effective on the date that it is signed by the President.

VIII. SIGNATURE, TITLE, AND DATE OF APPROVAL

By: [Signature]

Title: [Title]

Date: 2/14/18