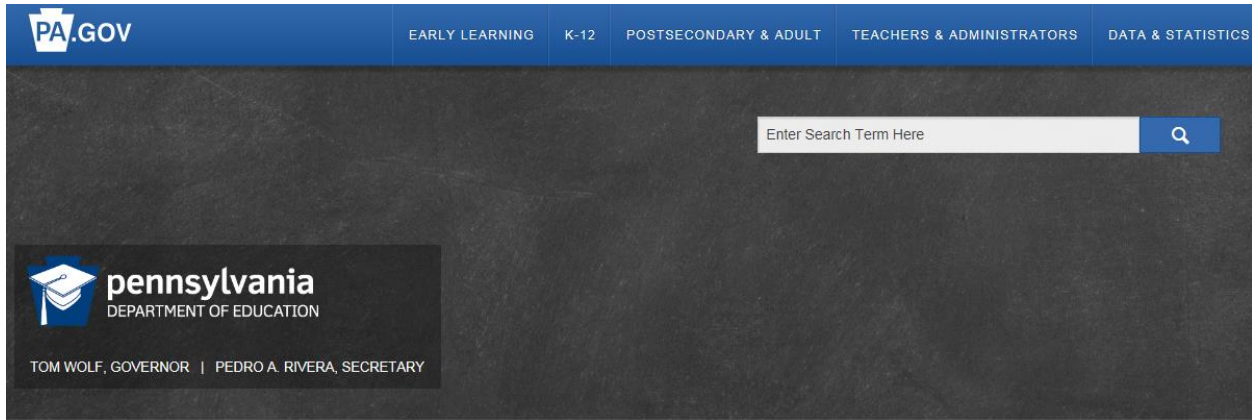


# TIMS Log In Instructions for Provisioned Users

1. Go to [www.education.pa.gov](http://www.education.pa.gov)



2. Click "Access My PDE Applications" under "I Would Like To..."



**MyPDESuite (Beta) Application Login Screen**

Welcome to the application login screen to access your personalized account.

If you are a citizen and have an existing account, enter your Username and Password. If you are a Commonwealth employee, please insert the appropriate domain name in front of your username (example: **cwopalusername**).

Username:

Password:

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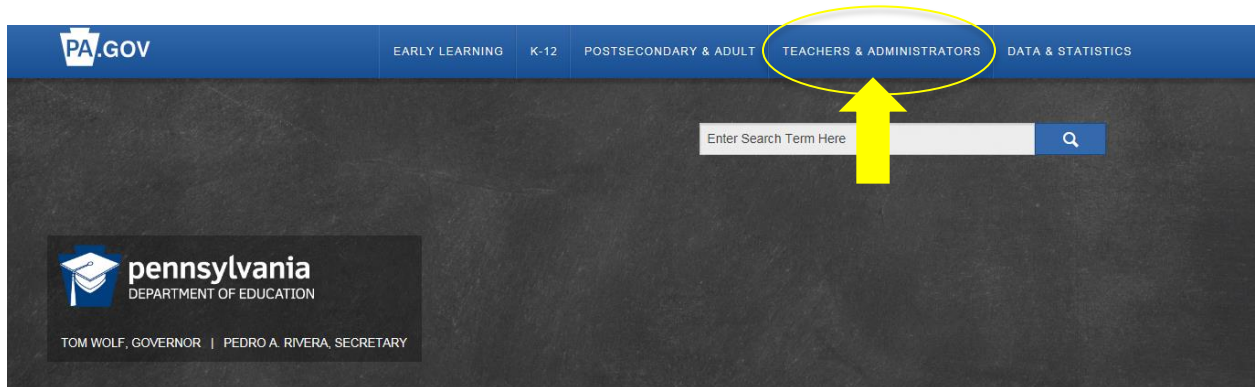
If you are a citizen and do not have an account, please click on the Register link to register for a new account.

[Register](#) | [Forgot Password](#) | [Profile](#)

3. Enter Username and Password and click “Log In”
4. Choose TIMS from the list of My PDE Suite Applications
5. Select appropriate TIMS Role

## TIMS Log In Instructions for Educators

1. Go to [www.education.pa.gov](http://www.education.pa.gov)



2. Hover the mouse over “Teachers & Administrators”
3. Click “Certifications” from the drop down menu

PDE > Teachers & Administrators > Certifications

## CERTIFICATIONS

Pennsylvania considers the education of its children to be among the highest priorities of state government and has dedicated many resources toward that end.

In this section, you will find information for those in various stages of certification. Those seeking certification are directed to the Pennsylvania Certification; Certification Frequently Asked Questions; and Certification Testing sections. When applying for certification, visit the Certification Fees and Forms section then apply online using the TIMS link. Staffing guidelines and policies are a resource for employing and properly utilizing certified staff. Finally, the Notice of Education Discipline Actions is available to check on disciplinary

## TIMS

[Teacher Information Management System \(TIMS\) Public Website](#)

[Assistance with TIMS](#)

[TIMS \(Certification Application System\) Log In](#)

4. Click “TIMS (Certification Application System) Log In”

### MyPDESuite (Beta) Application Login Screen

Welcome to the application login screen to access your personalized account.

If you are a citizen and have an existing account, enter your Username and Password. If you are a Commonwealth employee, please insert the appropriate domain name in front of your username (example: **cwopalusername**).

Username:

Password:

If you are a citizen and do not have an account, please click on the Register link to register for a new account.

[Register](#) | [Forgot Password](#) | [Profile](#)

5. If you need to register for a username and password, click “Register” (after registration process is completed, go to step 6)
6. Enter Username and Password and click “Log In”
7. The first time you log in with your username and password, you will need to establish your TIMS profile

## TIMS

### Establish Teacher Information Management System (TIMS) Profile

This one time registration process requires the following information to be provided:

1. If you hold a PA certificate, enter the information that was provided at the time of issuance of your latest PA certificate.
2. If you do not hold a PA certificate, enter your SSN, Date of Birth, and Current Official Name as it appears on legal documents.

\* SSN:

\* Confirm SSN:

\* Date of Birth (MM/DD/YYYY):  /  /

\* Official First Name:

\* Last Name:

Middle Initial:

\* Citizenship Status:

APPLICANTS: Please note the following information in regard to your Social Security Number (SSN) DATA REQUIRED BY THE FEDERAL PRIVACY ACT (5 U.S.C. Section 552a note) AUTHORITY: 24 P.S. Section 1224.

8. Subsequently, logging in will take you directly to your dashboard