**Term** | **Definition**
--- | ---
Academic Advisor | Advises guide and advise students to make informed choices related to their program of study, course selection, career choices, and other matters. Note that students bear ultimate responsibility for completing all requirements for graduation.

Academic Calendar | The academic calendar lists important dates related to academic programming, opening and closing dates, and other official information for the semester and year. Every academic calendar contains dates including when students can register, cancel, withdraw, drop classes, reading day and final exam deadlines. This can be found on the Registrar’s Webpage.

Academic Plan | An Academic plan can help you stay on track to graduate. It can help in ensuring you are registering for the right courses each semester. An Academic Plan is filled out in Self Service shows all the courses you need to be able to graduate for your major and the Arcadia Undergraduate Curriculum. The system will show you which requirements you have completed, are currently enrolled in, and what requirements still need completing. It can also help you predict how many semesters you will need to graduate.

Academic Probation | Although students on probation are given the opportunity to achieve satisfactory standing, they are on notice that they could become academically dismissed from the University. Students may be continued on warning or probation for a subsequent semester, but they must show progress or they may be academically dismissed from the University.

Advanced Placement (AP) Exams | Advanced Placement examinations (AP exams) are exams offered in United States by the College Board and are taken each May by students. The tests are the culmination of year-long Advanced Placement (AP) courses.

Arcadia Art Galleries | Art Galleries are a part of the Arcadia Undergraduate Curriculum (AUC). The curriculum enables you to discover your purpose and your passions. You are therefore encouraged to pursue activities designed to offer you a variety of experiences and to grow intellectually and personally under your undergraduate studies. Areas of Inquiry are meant to deepen your knowledge. Many of our graduates say their well-rounded education expanded how they think and what they enjoy in life. That's how a liberal arts education works, by learning multiple ways of viewing the world and finding your role in it. This includes the Natural and Physical Worlds, Creative Expressions, Self and Society, and Cultural Legacies.

Attendance | Attendance can include attendance in person class as well as class related activities. Because institutional methods, expected class participation and the nature of the courses vary, no fixed number of absences is applicable to all situations. Each instructor is responsible for making clear to the class at the beginning of the semester his or her policies and procedures in regard to class attendance and the reasons for them. It is expected that the instructor's policies in this regard will be consistent with the instructor's expectations for academic performance and participation.

Art Centers | Art Centers are located on campus. The Harrison and Rosedale Galleries are located on the first and second floors of the University Commons, about a minute’s walk from the Spruance Gallery. The Spruance Art Center is the Harrison and Rosedale Galleries are located on the first and second floors of the University Commons, about a minute’s walk from the Spruance Gallery.

Audit | Auditing is on a non-participating basis unless other arrangements are made between the student and the instructor.

BIPOC | BIPOC is a term that stands for Black, Indigenous, and People of Color.

Books2Go | Books2Go is a service with the Arcadia University Landmark Library. To place a hold on a library book, you’ll need to log into Koha, our library catalog, to place a hold. Start at https://koha.arcadia.edu/cgi-bin/koha/pacuser.pl to log into your account with your Arcadia credentials, or just begin a search from the Library Catalog box on the library’s home page and look for the logon link at the top right of the search results page. You don’t need to log into your account to search the catalog, but you will have to do so to place holds. When you find an item you want to check out, select “Place hold” from the side bar at the right side of the screen.

Canvas | Canvas is a web-based learning management system, or LMS used by Arcadia University’s Canvas. Courses give students access to and management of online course learning materials and communicate about skill development and learning achievement.

Campus Map | The mobile-friendly, printable map is built on top of Google Maps, allowing you to use familiar Google zoom, pan, and street view tools, as well as toggle between map and satellite views. In addition, you can search for directions to and from campus. Street-level photos of campus which allow you to remotely experience a first-person view of campus.

Campus Work Study | Campus Work Study is a federally funded program. The purpose of this program is to assist full-time undergraduate students that are determined to have financial need, according to the FAFSA Form (Free Application for Federal Student Aid), in contributing toward their educational expenses. If a student is eligible for a Campus Work-Study award, his/her award certificate will indicate this. The wages of students receiving a Campus Work-Study award are partially paid by the Federal Government and partially funded by Arcadia University.

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The mission of the Office of Career Education is to educate and create connections for the Arcadia University community to facilitate the holistic career development of undergraduate students, graduate students, and alumni.

Career Education helps teach and empower individuals in the development of skills needed to evaluate potential career paths. They serve as a guide for individuals who are navigating the bridge from academic education to the career world.

Career Counseling Services

- **Counseling Services**: The mission of Arcadia University Counseling Services is to assist students through personal challenges that may interfere with academic success. Counselors provide a safe, confidential place in which students have an opportunity to identify their problem areas and find creative solutions. Counseling Services also provides educational programs, consultation, and outreach to the larger campus community regarding prevention and overall emotional health and wellness. We are committed to creating an inclusive environment that is respectful to the diversity of our students.

Career Exploration

- **Career Exploration**: Explore majors and career options.
- **Career Assessment**: Career assessment is a way to learn more about how a variety of careers might suit you. Different types of assessments focus on specific areas, such as skills, interests, or values. Typically, an assessment asks you to answer questions about what you like, don’t like, what’s important to you, and your values and strengths are. Career Educators and Career Advisors work with you to interpret your assessment results and apply them to your major selection and/or building your career path.

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Career Path

- **Career Path**: Career Peer Advisors (CPAs) provide one-on-one peer professional development assistance to Arcadia University students throughout their undergraduate career. CPAs help students refine and market their professional qualifications. They also inform students about career planning resources, educate them on the resources available for internship and job searches, and act as a representative of Career Education throughout the campus community.

Career Peer Advisor

- **Career Peer Advisor**: A CPA is a group of students with common interests or connections that bring this group together.

Commuter Student

- **Commuter Student**: A Arcadia University student who lives off-campus rather than in one of the Arcadia University residence halls.

Commuter Assistants

- **Commuter Assistants**: Upperclassmen who have been selected to serve as resources, role models, and mentors for commuter students. With an office adjacent to the Commuter Lounge in Heinz Hall, the CA is the most immediate link between the residence halls and commuter students. The CAs works under the direction of the Area Coordinator for Heinz, Knight, and Commuter Life.

Curriculum Lab

- **Curriculum Lab**: By making these materials available for use and circulation, the Curriculum Lab collection supports the pre-service and current educators in the Acadia community. The mission of the Curriculum Lab collection is to support the education and professional development of Arcadia University's preservice and current teachers by providing pedagogical materials useful for instructional goals. Arcadia's Undergraduate Curriculum is structured with the belief that every student is an individual, Arcadia's flexible curriculum allows you and your advisor to design an academic path that typically lasts one academic term. Courses can be led by one or more instructors and will have a set amount of students within the class roster.

Curricular Practical Training (CPT)

- **Curricular Practical Training (CPT)**: Curricular Practical Training, or CPT, is defined by the U.S. Department of Homeland Security as, “alternate work/study, internship, cooperative education, or any other type of required internship or practicum which is offered by sponsoring employees through cooperative education with the school.” Only F-1 students who have work experience as a required component of their program are eligible to apply for CPT.

CTLM

- **CTLM**: The Center for Teaching, Learning, and Mentoring (CTLM) is a comprehensive, student-centered learning program housed in the College of Liberal Arts and Social Sciences. The CTLM is located within the Department of English and Modern Languages and provides a range of services to support students in their academic and professional development.

Cultural Legacies

- **Cultural Legacies**: Cultural Legacies is a part of the Arcadia Undergraduate Curriculum (AUC) which provides students with the opportunity to explore the history and interpretation of past cultures and cultural texts. By examining aspects of past cultures such as their politics, religions, ethical systems, and religious and artistic production, students engage in asking and answering questions about understanding the past.

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Curriculum

- **Curriculum**: The mission of the Curriculum Lab collection is to support the education and professional development of Arcadia University’s preservice and current teachers by providing pedagogical materials useful for developing lessons and curricula for PreK-12 education.

Crossing Boundaries

- **Crossing Boundaries**: Graduates are placed along a series of intersections with the world and with each other. Each intersection is unique, shaped by the culture and academic discipline of the student and the context in which it is negotiated. Crossing Boundaries helps students examine issues related to interconnectedness, interdependence, and identity within and among nations-states of the world. Crossing Boundaries-designated courses and programs also explore issues of social justice, social welfare, and economic rights across national and social boundaries.

Credit Hour

- **Credit Hour**: The U.S. Department of Education uses the "credit hour" as a measure of ensuring consistency both within and between institutions of higher education. This is necessary for ensuring the transferability of a "credit-hour" and demonstrating that a course maintains sufficient academic rigor, content, and depth. Each institution is required to establish and enforce a definition of "credit hour" as a requirement for eligibility for federal funding. The current "Credit Hour Policy" recognizes the inherent differences of teaching and learning formats and/or delivery modality. Arcadia University has adopted a variant of the traditional "Carnegie Unit," as a measure of the academic experiences associated with a "credit hour." The Registrar's Office utilizes this policy in the scheduling of courses each semester.

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Definition

The head of a division of a college at the University. (i.e. Dean of Student Life)

Offical verification that a degree has been completed and conferred.

Degree Completion

The action of completing all requirements within a degree.

Degree Verification

Official verification that a degree has been completed and conferred.

Designated School Official (DSO)

A division of a school, made up of faculty and support staff that gives instructions in a particular field of study.

Department

A school's teaching and administrative staff who is responsible for designing programs of study.

Degree

A diploma or title awarded to students by a college or university after successful completion of a program of study.

Disability

The Office of Academic Development provides services and coordinates academic accommodations for students with disabilities. Students who wish to receive accommodations from the university due to a disability must meet with the Disability Support Services (DSS). In order to receive accommodations, students must meet with DSS before each semester that they are enrolled at the university. Students with disabilities are accommodated on an individual basis to best meet their particular needs. We will discuss reasonable and appropriate accommodations with students and assist them with arranging those accommodations. All discussion between our staff and students is strictly confidential. Students are not required to reveal a disability unless they will need accommodations.

Discipline

An area of academic study.

Drop

To withdraw from a course. The university has a period of time at the beginning of a term when students can add or drop courses, without incurring any tuition or fees expense or impacting their GPA.

E3

Embedded tutors, attend classes, have access to the Canvas course, and perform tasks in the class as directed by the course instructor. These tutors can hold scheduled sessions outside of class for all students enrolled in the targeted course. In these informal sessions, tutors and students may review notes, work on assigned problem exercises, discuss readings, develop organizational tools, and prepare for examinations. The intent for these sessions is for students to learn how to integrate course content with reasoning and study skills.

Enrollment Status

The status of a student at the university based enrollment. Matriculated students are degree seeking applicants that are admitted, registered, and begin their studies within the University. Non-Matriculated students are non-degree seeking applicants that are registered and begin their studies with the University. Enrollment levels are based on credit totals. Students can be designated as part time or full time students.

Enrollment Verification

Proof of enrollment. Enrollment Verification may be needed for items like health insurance or loan deferment. Arcadia University has authorized the National Student Clearinghouse to provide enrollment and degree verifications. Contact the National Student Clearinghouse online at www.degreeworker.com or by mail. National Student Clearinghouse; 2300 Duke Street Boulevard, Suite 300, Herndon, VA 20171.

Financial Aid Counselor

Proof of enrollment. Enrollment Verification may be needed for items like health insurance or loan deferment. Arcadia University has authorized the National Student Clearinghouse to provide enrollment and degree verifications. Contact the National Student Clearinghouse online at www.degreeworker.com or by mail. National Student Clearinghouse; 2300 Duke Street Boulevard, Suite 300, Herndon, VA 20171.

E3 Career Action Plan

Designed for Arcadia undergraduates, the e3 Career Action Plan provides an easy to follow, clear, and step-by-step career exploration and professional development program. Students receive incentives (free swag) by mail after completing each of the plan’s three levels - Explore, Engage and Embark. Along with newly enhanced career readiness, students who successfully finish all three levels earn an e3 professional development certificate to highlight on a resume, and at graduation.

Enrollment Management

Undergraduate students are assigned a financial aid counselor based on the first letter of the student’s last name. Financial Aid staff within Enrollment Management to help you navigate the financial aid application process and answer questions you may have about paying for your college education. You may contact us by email or by phone with questions. Undergraduate students are assigned a financial aid counselor based on the first letter of the student’s last name.

Embedded Tutors

A school’s teaching and administrative staff who is responsible for designing programs of study.

FAFSA

Free Application for Federal Student Aid (FAFSA). The Free Application for Federal Student Aid Form is a completed by current and prospective college students in the United States to determine their eligibility for student financial aid.

Federal Aid Counseling

Financial Aid staff within Enrollment Management to help you navigate the financial aid application process and answer questions you may have about paying for your college education. You may contact us by email or by phone with questions.

Financial Aid Services

Free Application for Federal Student Aid (FAFSA). The Free Application for Federal Student Aid Form is a completed by current and prospective college students in the United States to determine their eligibility for student financial aid.

Federal Work Study

The Work Study Program assists with meeting a student’s financial need. The student is assigned a number of hours per week that are available for them to earn money to help with their educational expenses. Undergraduate students are assigned a financial aid counselor based on the first letter of the student’s last name.

Final Exam Period

The semester does not officially end until the last examination is completed. Examinations must be taken as scheduled except in cases of illness or other unavoidable reasons. Final critiques in art are considered examinations and are scheduled during examination week. Exceptions may be made only by petition to the Committee on Academic Standing and Petitions no later than the Wednesday after mid-semester. Unexcused absence from an examination or critique results in failure of the examination.

First Year Experience

Whether you are a freshman or transfer student, your first year at Arcadia sets the stage for your educational career. You will study interesting topics, become immersed in campus life, work alongside classmates and faculty, and engage in local and global communities to make a difference.

Full-Time Status

Students may enroll on either a full-time (12 or more credits) or a part-time (0 to 11 credits) basis. Full-time students take 12 to 18 credits during each regular semester.

Gender Neutral Housing

Gender neutral housing options allow students who identify as transgender*, gender non-conforming*, cisgender* and similar the ability to choose a roommate of any gender or gender expression. Gender inclusive housing options help further develop a welcoming, respectful, and inclusive campus climate that is positive, respectful, and inclusive for all residents. Gender inclusive housing is voluntary.

Global Field Study (GFS)

Global Field Study (GFS) consists of semester-long courses with a global focus and are open to juniors, seniors, and graduate students. Some courses may admit sophomores; please see course descriptions for more information.
Global Connections Experience and Reflection

Grading in education is the attempt to apply standardized measurements of varying levels of achievement in a course. Grade points earned for a course are determined by multiplying the number of academic credit hours by the grade point value of the grade received. The grade point value of the GPA is determined by dividing the total number of course credits for which the student has been enrolled. A minimum 2.0 cumulative and major GPA is required to graduate from the University. A+ grades may be recorded on student transcripts but are calculated into the GPA as 4.0. Courses graded S and those taken under the pass-fail option are not computed in the GPA. Thus, a student receiving one S and three Cs, or one P and three Cs, would have a GPA of 2.0. Graded courses taken at other schools also are not computed in the GPA as an exception, however, courses taken through SEPCHE agreements and through The College of Global Studies at Arcadia University are computed in the GPA.

Grades

Reports of grades are issued to students at the end of each semester. Most courses at Arcadia University are graded by the conventional letter system: A designates excellent quality of performance; B, good; C, satisfactory; D, passing; F, failure. The addition of a plus or minus for differentiation within each of the graded grades.

Graduate school is an advanced program of study focused on a particular academic discipline or profession. Traditionally, graduate school can be "academic," meaning it is centered on generating original research in a particular discipline or may be "professional" meaning it is centered on developing skills and knowledge for a specific profession. Or it can be a combination of both. Arcadia graduate programs are nationally ranked and accredited and emphasis learning from experience. During your program, you'll create a network of diverse professionals that will benefit you throughout your career.

Handshake

Online hub for Arcadia students and alumni. Apply for internships or jobs, publish your resume, & sign up for on-campus interviews, career events, and career consultations.

Helpdesk

Troubleshooting (prior to scheduling an appointment)

Hold (Business Office; Health Records; Official Transcript)

A stop on a student account. Students with any type of hold on their account (e.g., financial, health-related, library) will not be able to register for classes, get final grades or transcripts, be eligible for certain financial aid packages, etc. If you are unsure if you have a hold on your account, please log into SelfService to see if your account is on a hold (Stop list). Here are the appropriate contacts if you find your account is on a hold (Stop list):

If you are on a Business Office or Official Transcript hold, please contact the Business Office: busoffice@arcadia.edu.
If you are on a Health Records hold, please contact Wellness Services: shs@arcadia.edu.
If you are on a Library hold, please contact the Library: reference@arcadia.edu.
If you are on a Non-Maniculation hold, please contact Enrollment Management: admnis@arcadia.edu.
If you are on any other hold, please contact the Registrar’s Office: registrar@arcadia.edu.

Honors Convocation

Honors Convocation at Arcadia celebrates the scholastic achievements and academic excellence of the University community. Students are recognized for Dean's List and Distinguished Dean's List Honors and are included into national honor societies, and departmental awards are presented. The highly esteemed Provost's Prize, presented to the sophomore who has attained the highest cumulative GPA for three semester of study at Arcadia, and the President’s Prize, presented to the junior who has earned the highest cumulative average for five semesters of study at Arcadia, are also awarded. Faculty awards including the Provost’s Award for Outstanding Advising and Mentoring and the Adjunct Faculty Award are also presented.

I-20

The Form I-20 is a United States Department of Homeland Security, specifically ICE and the Student and Exchange Visitor Program, document issued by SEVP-certified schools that provides supporting information on a student's F or M status.

The Individualized Educational Plan (IEP) is a plan or program developed to help a child who has a disability identified by the law and is attending an elementary or secondary educational institution receives specialized instruction and related services.

Independent Study

An individual project under the direct supervision of a faculty member in an area in which the student has had prior formal training or experience. Independent Study, as commonly used for many years in most universities is subject to interpretation. It is intended to mean individual study under a faculty supervisor. An independent study is independent of the class room, but not totally without guidance, supervision, and periodic assessment throughout the semester by the faculty supervisor.

Integrative Practices

Intellectual Practices focus on how you see the world and how you interact with it. This includes Crossing Boundaries, Writing, Modern Languages, Visual Literacy and Quantitative Reasoning.

Intellectual Practices is part of the Arcadia Undergraduate Curriculum or AUC. The curriculum enables you to discover your purpose and your passions. You are therefore encouraged to pursue activities designed to offer you a variety of experiences and room to grow intellectually and personally during your undergraduate studies.

Integrative Learning Experiences

Integrative Learning Experiences is part of the Arcadia Undergraduate Curriculum or AUC. The curriculum enables you to discover your purpose and your passions. You are therefore encouraged to pursue activities designed to offer you a variety of experiences and room to grow intellectually and personally during your undergraduate studies.

Integrative Learning Experiences are about making connections. Integrative learning experiences are about joining the different aspects of your education, bringing together multiple disciplines as well as academic and experiential learning.

Integrative Learning Experiences

This includes Global Connections Experience and Reflection, University Seminar, Senior Capstone Project.

International Internship

You can choose Arcadia-taught internship programs, where your experience is combined with courses taught by Arcadia faculty overseas, or you can add on an internship experience to your course of study with an Arcadia partner institution such as University of Sydney, University of Technology Sydney, Macquarie University, University of Westminster or Edinburgh Napier University.

International Student

Students who chose to undertake all or part of their education in a country other than their own and move to that country for the purpose of studying.

International Student Internship

An experience that allows students to work in a professional environment to gain training and work experience. Internships may be paid or unpaid and can be of varying lengths during or after the academic year.

Our interns boost their resumes and get hands-on experience in the global workforce, all while earning credit and staying on track for graduation. Our experienced staff will work with you from your application and throughout your program to set and achieve goals aligned with your career objectives.

International Loan

International Student Internship

Students who chose to undertake all or part of their education in a country other than their own and move to that country for the purpose of studying.

International Student Internship

An experience that allows students to work in a professional environment to gain training and work experience. Internships may be paid or unpaid and can be of varying lengths during or after the academic year.

IPAL

International Peer Associates Mentors (IPALs) are trained students who help incoming international students adapt to college life at Arcadia University. IPALs play a key role in helping Global Engagement team throughout the year in providing support to students such as orientation, peer mentorship, and social and cultural programming.

IRB

Institutional Review Board (IRB) Oversight of all on-campus or university-authorized research or projects that involve human subjects will be exercised by the Institutional Review Board (IRB).

Knowledge is the main hub for all things academic. This includes all student organizations, campus involvement, register for leadership and professional development opportunities, and more with just the click of a button. We recommend you create your Knigntlife account and download the Knightlife app to stay connected on your mobile device!

The Learning Resource Network is part of the Office of Academic Development and provides academic support services free of charge to all Arcadia University undergraduate students. The LRN aims to support students through a flexible approach, addressing the needs and preferences of diverse learners by providing content specific tutoring and resources for academic strategies and skill-building. Peer tutors promote active learning through modeling questioning techniques, problem-solving strategies, and critical thinking. Our overarching goal is to encourage students to be independent learners who will be able to communicate effectively, engage with different perspectives, apply disciplinary knowledge in multiple contexts, and engage with and respond to a changing world.

Learning Resource Network (LRN)

The LRN works closely with faculty and students to provide academic support that takes into consideration the content area, professors’ teaching styles and expectations, and students’ learning styles and preferences.
The acronym LGBTQIA+ is an ever-growing and evolving acronym. It is an inclusive term covering people of all genders and sexualities, such as lesbian, gay, bisexual, transgender, questioning, queer, intersex, asexual, pansexual, and allies.

The university library does a lot of things, and it can be helpful to think about how the library serves the entire university community in three main ways: by providing materials, spaces, and support! You probably think of books when you think about libraries, and we provide lots of those. However, we also provide lots of online resources, such as e-books and databases containing articles, images, and films.

The library also provides a range of spaces that support both independent and collaborative study and learning. Perhaps most importantly, the library provides librarians who can help you learn to use all the resources that we provide so that you can achieve your academic and research goals. Contact us with any questions you might have about the library - we are happy to help!

A Federal Perkins Loan, or Perkins Loan, was a need-based student loan part of the Federal Direct Student Loan Program, offered by the U.S. Department of Education to assist American college students.

Students may enroll on either a full-time (12 or more credits) or a part-time (0 to 11 credits) basis. Full-time students take 12 to 18 credits during each regular semester.

Preview is a 2-credit spring term class with a field study travel over spring break in March. Courses change every year and are announced early in fall term for the following spring. You can prepare for Preview by applying for your passport at travel.state.gov. There is a fee for Preview, which covers airfare, lodging, programming, some meals, and airport transportation.

The Learning Resource Network (LRN) is part of the Office of Academic Development and provides academic support services free of charge to all Arcadia University undergraduate students. The Learning Resource Network (LRN) Peer tutors are full-time, matriculating students at Arcadia University who have demonstrated that they can excel in the courses they tutor. They must be recommended by a member of the faculty, must maintain a cumulative and semester GPA of 3.0 or above, and must have received a "B" or better in the course they tutor.

The Federal Pell Grant Program provides need-based grants to low-income undergraduate and certain post baccalaureate students to promote access to postsecondary education. Students may use their grants at any one of approximately 5,400 participating postsecondary institutions. Grant amounts are dependent on the student's expected family contribution (EFC), the cost of attendance (as determined by the institution); the student's enrollment status (full-time or part-time); and whether the student attends for a full academic year or less.
Once you have submitted your application to study abroad while at Arcadia, you will be assigned a Program Manager at The College of Global Studies. This Program Manager is an expert in the program you have chosen to apply to and he or she will help you through the application and pre-departure processes. You can ask your Program Manager questions about topics like: submitting forms in the Arcadia Passport, differences between programs, and how trips are organized. Your Program Manager will be your main point of contact about the program once you apply and will provide you with important and helpful information, so be sure to check your email and voice mail regularly for communication from them. If you have any questions about Arcadia University processes like financial aid and course approval, you should be in contact with the appropriate staff on campus.

Program Manager

Qualitative Reasoning is part of the Arcadia Undergraduate Curriculum (AUC) under intellectual practices. In Qualitative Reasoning Students develop the ability to ask and act on questions related to the analysis of data, the application of mathematical models, or the cultural and political roles of mathematical thinking.

Reading Day

Reading Day is the day before finals begin. Classes aren’t held so students can dedicate their time to studying and preparing for exams.

The Raising Expectations for Academic Learning or REAL Certificate offers students with intellectual and/or developmental disabilities the opportunity to participate in a post-secondary academic, vocational, and social inclusion-focused program. Applicants will have received extensive special education services in their secondary schools and are not able to access college by meeting typical entrance criteria. Students in the REAL Certificate audit traditional undergraduate courses and participate in inclusive vocational and social experiences. Students have the option to live in a residence hall or campus. An individual plan for college participation is developed for each student.

Register

The Registrar provides the following services to the Arcadia University community: creating, maintaining and transmitting academic records in accordance with the Family Educational Rights and Privacy Act (FERPA), scheduling rooms, classes, and student and final examinations, evaluating transfer credit, auditing degree progress and completion, coordinating Veteran’s benefits, processing international student, and issuing academic transcripts, certificates and diplomas.

Registration

Registration is the process of signing up for courses for the upcoming semester.

Metz Culinary Management introduces the RapeLeave program for take-out. You may get a take-out meal if you do not choose to eat your meal in the Dining Hall. Eco-friendly takeout containers can be purchased at the Dining Hall for $0.00 and must be used for takeout of the Dining Hall. If you choose to use your container to take out your meal of the Dining Hall, you must fill your container. Used containers can be brought back to the Dining Hall for cleaning and sanitizing. If you leave a container to be cleaned, you’re responsible for cleaning the container used for your meal or a token to pick up a clean container at the next meal.

Renew Program

Research is a process that can include systematic inquiry, collection/boumonumentation of data, analysis and interpretation that would be in accordance with suitable methodologies set by specific professional fields and academic disciplines. One of the major academic programs of the university is the Interdisciplinary Program, which is sponsored by a member of the Arcadia Faculty.

Resident Assistant (RA)

Resident Assistants are upperclassmen who have been selected to serve as resources, role models, and mentors for residential students. The RA is the most immediate link with students living on their floor.

Residence Hall Council (RHC)

Residence Hall Council (RHC) is a student-run organization to empower residents by maintaining a means for them to voice their opinions within Campus Life Housing. RHC provides resources necessary to meet resident needs and to enhance living and learning in the residence halls through diverse leadership opportunities, quality programs, and inclusive community involvement.

Resident Student

An Arcadia University student who lives on-campus in one of the Arcadia University residence halls.

Responsible Officer (RO)

A Responsible Officer (RO) or Alternate Responsible Officer (ARO) assists J-1 Exchange Visitors. They will issue a DS-2019 for incoming students or scholars, and support students throughout their exchange at Arcadia.

Roommate Agreement Form

An agreement between roommates to ensure that basic needs have been discussed. Roommates should discuss each topic and agree to guidelines that each can live with reasonably. This agreement is not meant to be a means of control but a tool to get roommates to talk about expectations and experiences and how they impact the roommate relationship.

Scholarships

Scholarships are available for students who have previously studied abroad and are passionate about sharing their experience with others. These mentors participate in a variety of events on campus and are available for students to connect with via email to ask questions, get advice, or even just chat about their experiences.
Term | Definition
--- | ---
Student Government Organization (SGO) | Arcadia University’s Student Government Organization (SGO) is dedicated to serving Arcadia’s undergraduate population and providing an outlet for student voice. SGO encourages active participation within the university’s community and also promotes self-advocacy for all students. We are focused on enhancing the Arcadia experience through positive changes to campus. The organization aims to encourage student leadership through collaboration between Arcadia’s student government and the student body.
Student Health Services | Provides direct medical care and campus-wide health education programming to students. We endeavor to support the student’s physical and emotional well-being while in pursuit of their education. We nurture students as they strive for independence by teaching self-care concepts and encouraging safe and thoughtful practices as health care consumers.
Student ID | Each student is assigned an unique student ID to use throughout their time at Arcadia. This ID can be found in Self Service as well as on your knightcard.
Student Organizations | Student organizations at Arcadia serve as the backbone of many campus traditions and are an integral and vibrant component of the student experience. Our organizations plan social, educational, and service-related events and programs for the campus community. Recognized student organizations are able to reserve space, participate in the bi-annual Activities and Resource Fair and other student organization fairs, including Family Weekend and Spring Fling; receive valuable leadership training from the AU LEAD program; have access to Engagement and New Student Programs staff, and are eligible for a budget from the Student Government Organization (SGO). Any undergraduate student may participate in student organizations. Graduate students may not hold any official organization positions.
Student Worker | Students who qualify for federal work study are awarded an allocation at the time they apply for financial aid. Each summer, eligible students will receive an application to complete for placement into available positions within campus offices.
Study Abroad | Study abroad is the term given to a program, run through the University, that allows a student to live in a foreign country and attend a foreign university. The University’s approved semester- and year-long study abroad programs through The College of Global Studies are designed to excite and inspire students. As an undergraduate at Arcadia, you have the exciting opportunity to study abroad which will open the door to a new world of learning and greatly enhance your undergraduate academic experience. We at Arcadia consider this learning as integral to your undergraduate program of study and to your future opportunities.
Study Away Advisor | Arcadia University’s approved study abroad programs are designed to excite and inspire your personal goals, your global vision and your academic passions. You have the opportunity to explore new cultures, gain international internship experience, learn outside the classroom and become part of local communities in which you study. Our study away advisors will help you discover the right program for you. We have created a wide range of program options to help you achieve these educational goals. Explore the specific programs designed to match your major or look for an appointment with a study abroad advisor now.
SYSAE | Through Arcadia’s Second-Year Study Abroad Experience (SYSAE), you have the option to study abroad with Arcadia during the fall semester of your sophomore year. While earning credit toward your degree, you'll have opportunities to explore new cultures, gain international internship experience, learn outside the classroom, and become part of local communities in which you study.
Syllabus | A syllabus is a document that communicates information about a specific course and defines expectations and responsibilities as set by the instructor of the course.
The Code of Academic Responsibility | Each student accepts the responsibility of maintaining high standards of integrity in his or her academic performance. It is the responsibility of all students to uphold the code through the procedures set forth by the University as outlined in the Student Handbook.
Traditional Residence Hall | A traditional residence hall is designed to encourage interaction among residents and emphasize cooperation, compromise, and respect for others. Traditional residence halls house students in a one bedroom space that is shared with your roommate and a communal bathroom that is shared with other residents on the hall. Most of our traditional style residence halls are reserved for first-year students and are coed, in that all residence halls house both genders. Most halls are coed by floor or wing.
Transfer Credits | Transfer credit is granted for college-level work completed at another accredited institution if the course content is comparable to that offered at Arcadia University or appropriate for the degree program.
Transfer Equivalency | How a course taken at another college or university would transfer into Arcadia University. Arcadia University’s academic departments have previously determined some equivalency between content taught at other schools and Arcadia’s departmental courses. These equivalencies can be easily reviewed using the Transfer Equivalency tool.
Transfer Student | A transfer student is someone who has earned credits for study at one school or institution and wants to continue their study at a different institution. A transfer student seeks to bring over the credits she/he/they have earned.
Transgender | Transgender is about gender identity. Transgender is a term that includes the many ways that people’s gender identities can be different from the sex they were assigned at birth.
Tuition | Tuition refers to the amount of money charged for instruction and does not include charges associated with room and board.
Undergraduate | Students at a college or university who have not yet earned a bachelor's degree.
Undeclared | Prior to declaring a major a student would be considered undeclared. Being undeclared can allow a student to explore various subjects to count toward electives in a major while also completing the general education credits that each degree program will include.
University Seminar | University Seminar is part of the Arcadia Undergraduate Curriculum (AUC) under Integrative Learning. University Seminars are a showcase of integrative learning at Arcadia, designed to make intellectual connections among academic disciplines and between scholarly ideas and the world beyond the classroom. A wide range of University Seminars are offered each semester, and each semester University Seminars count toward the additional Integrative Learning requirements.
University Student | Many University Seminars are interdisciplinary courses where your Arcadia professors explore a dynamic world of ideas with you. University Seminars also take you out of the classroom and into the culturally and intellectually rich Philadelphia region.
University Seminar | Taking University Seminars also helps you to work toward fulfilling other Arcadia Undergraduate Curriculum requirements. All University Seminars fulfill at least one Area of Inquiry and at least one Intellectual Practice.
Veteran | Is a person who has served and is no longer serving in a military.
VISA | This is a permit given by a country that allows an individual to go to that country. It will let that individual know how long they can stay and will name the kind of visit permitted.
Visual Literacy | Visual Literacy is part of the Arcadia Undergraduate Curriculum (AUC) under intellectual practices. In Visual Literacy Students focus on the viewing and interpretation of visual information and images from a variety of sources as well as the expression of meaning through visual means.
Waitlist | If a course is at capacity (full), students can request to be put on the waitlist (via email to registrar@arcadia.edu). Undergraduates need advisor permission via email; send with their email request. This does not guarantee a seat but if someone were to drop a seat may become available depending on where they are on the waitlist.
Withdrawal | Withdrawal refers to the process of formally removing a student from a single class or from all classes for a semester. Established procedures must be followed as seen in the Undergraduate Catalog. Withdrawals may have financial implications depending on the date(s).
Work Study | Work study programs are jobs offered through the financial aid office to help you earn money for your education.
Writing Center | The Writing Center is a support service at Arcadia that offers free help with working on any writing assignment, for any course. Most of the help the Writing Center provides is through one-on-one appointments, where a peer who has been highly trained to help with most writing questions (called “consultants”) will work with just you and your writing. Consultants can help you at any time during the writing process, including questions about how to start a writing assignment. Students often work with consultants on things like organizing writing, understanding the purpose of an assignment, practice writing clear sentences and paragraphs, grammar, citation, thesis statements, focus, tone, and more. The Writing Center is located in the Lower Level of the Landman Library, but also offers online appointments, if you’re not physically on campus.