

Name of Tool	Type/Use	Purpose	Target Population	Person / Department Administering	Administration Cycle	Month Administered or Collected	Month Results Received or Available	Method of Sharing Results	Unit/Institutional	Division
ACHA-NCHA	Assessment & Benchmarking	Assess student's behaviors	all students-undergraduate	Counseling and Student Health	every three years		May-June	results shared with staff	Unit/Institutional	Student Affairs
ACS Annual Report	ACS template			CH	Annual			CH Results are shared with Senior Staff, the campus community and posted on internal website.	Unit	College of Arts & Sciences - Chemistry
Admitted Student Questionnaire - CCA	Assessment & Benchmarking	Better understand admitted students	Accepted First-time Freshmen	Enrollment Management	3 yr cycle		September		Unit/Institutional	Enrollment Management
Annual Departmental Reports	in-house			Asst Prov	Annual (Jul 1)			Assoc Prov, Asst Prov	Unit	Provost's Office
Annual Faculty Reports	in-house			Asst Prov	Annual (Jun 1)			Chairs, Asst Prov	Unit	Provost's Office
AU LEAD Workshop Evaluation	Assessment	AU LEAD participants evaluate workshop	AU LEAD participants	Engagement and New Student Programs	Per workshop		Per workshop	Staff shares feedback	Unit	Student Affairs
AUC SLG Rubrics				CAT	5 yr cycle			AUC Steer Comm, CA	Unit	Graduate & Undergraduate Studies
Campus Clarity Campus Climate Survey	Electronic survey	To measure aspects of sexual harassment	All students-undergraduate	Office of Sexual and Gender-Based Violence	Ever two years		April	Shared with members	Unit/Institutional	Student Affairs
Campus Climate Survey - Employees	Electronic Survey	Assessment & benchmarking	Employees	Human Resources / Institutional	Cyclical - Every N years		March/April		Institutional	Human Resources
CAPTE Template	CAPTE Template	CAPTE Accreditation		PT	10 yrs			Assoc Prov, Dean, PT	Unit	College of Health Sciences (PT)
CEPH Template		CEPH accreditation		PH	10 yrs			Assoc Prov, Dean, PH	Unit	College of Health Sciences - Public Health
CIRP Freshman Survey - HERI @ UCL	Electronic Survey	extensive information that collect	Incoming Freshmen	Institutional Research	Annually		Summer		Institutional	Institutional Research
Client Satisfaction survey	assessment	collect student feedback regarding	students receiving counseling	Counseling Services	end of fall and spring semester		December and March	Shared with counselors	Unit	Student Affairs
College Senior Interviews	Interview	Assessment - Better understand	Graduating Seniors	Institutional Research	Annually - April/May		June/July		Institutional	Institutional Research
Cost of Recruitment Survey	Electronic Survey	Benchmarking data for recruitment	Institution - Admissions	Institutional Research / Enrollment Management	October	October	April / May		Unit/Institutional	Institutional Research / Enrollment Management
Course Evaluations	in-house (Evaluation Kit)			Assoc Prov, ATS				Fac/Chair/Dean	Unit/Institutional	Provost's Office
CPR satisfaction survey	open and paper electronic	collect feedback on CPR training	those who we train in CPR	SHS	CPR usually takes place in August		same month	Shared with students	Unit	Student Affairs
Experience Surveys	Google			PT	8x annually			PT	Unit	College of Health Sciences (PT)
Fall Resource Fair evaluation	email survey monkey		those who attended fair	SHS and counseling	after resource fair in fall		same month	Shared with students	Unit	Student Affairs
Family Weekend Evaluation	Evaluation	To seek feedback from those who attend	Family Weekend registrants	ENSP	October		October	ENSP has access to training	Unit	Student Affairs
FEPAC Template		FEPAC Accreditation		FS	10 yrs			Dean, FS, CH	Unit	College of Arts & Sciences - Forensic Science
First Destinations Survey	Survey	Benchmarking	New graduates	Career Education	annually				Institutional	Career Education
First Year Student Interviews	Interview	Assessment - Better understand	First Year Students	Institutional Research	Annually - April/May		June/July		Institutional	Institutional Research
Focus Groups with FYS	Focus group	Assessment - Better understand	newly enrolled FYS	Institutional Research	Annually - September / October		November / December		Institutional	Institutional Research
Focus Groups with new TR students	Focus group	Assessment - Better understand	Newly enrolled TR students	Institutional Research	Annually - September / October		November / December		Institutional	Institutional Research
GoodKnights: Bystander Intervention	Written/Assessment	To measure the change in intervention	Participants in the workshop	Office of Sexual and Gender-Based Violence	Before and after each workshop		every month		Unit	Student Affairs
Google Form and Google Survey	Intention of Service	Collect club service internet	Student Leadership of Community and Civic Engagement	Ongoing throughout the year	Ongoing throughout the year		Ongoing throughout the year	Share with administrators	Unit	Student Affairs
Google Survey	Assessment and Benchmarking	Collect feedback from non-profit	Non-profit partnerships	Community and Civic Engagement	end of fall and spring semester		December and March	Share with administrators	Unit/Institutional	Student Affairs
Google Survey	Assessment and Benchmarking	Collect feedback from students	CCEC work study students	Community and Civic Engagement	6 weeks into fall and spring semester		October, December	Share with administrators	Unit/Institutional	Student Affairs
Google Survey	Evaluation and Research	College student/alumni fee	Students and Alumni	Community and Civic Engagement	following spring break		March	Share with administrators	Unit	Student Affairs
Graduate Student Survey	Electronic Survey	Better understand the experience	Graduate	Institutional Research	Cyclical - Every other Spring		Fall		Institutional	Institutional Research
HEDS Research Practices Survey	Electronic Survey	outcome assessment	First Year Students and	Library	Annually in Spring		November/December	Shared with senior librarians	Institutional	Library

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ACHA-NCHA	Assessment & Benchmarking	Assess student's behaviors	all students-undergraduate	Counseling and Student Health	every three years		May-June	results shared with staff	Unit/Institutional	Student Affairs
HERI Faculty Survey	Electronic Survey	Comprehensive, research-based	Faculty	Institutional Research	Cyclical - Every 3 years (next of September)				Institutional	Institutional Research (in collaboration)
IP - Institutional Priorities	Electronic Survey	Assessment & benchmarking	Faculty and staff	Institutional Research	Cyclical - Every 7 years in conjunction with		August / September		Institutional	Institutional Research
Meeting Evaluation Form	in-house (Qualtrics)			LIB				Librarians	Unit	Library
MHFA evaluations	pen/paper/some	outcome assessment	MHFA participants	MHFA-PMHCC inc.	post-training		post-training when	MHFA will share with staff	Unit	Student Affairs
Mid-Semester Peer Mentor Evaluation	Electronic Survey	Seek feedback from first year	First Year Students	Engagement and New Student Programs	October		October/November	ENSP processes responses	Unit/Institutional	Student Affairs
NACE - Career Services Benchmarking Survey	Survey	Benchmarking	Career Education Office	Career Education	Annually				Unit	Career Education
NASAD Template	NASAD Template	NASAD Accreditation		VPA	10 yrs			Dean,VPA,Assoc Prov	Unit	College of Arts & Sciences - Art & Design
NASCE - National Assessment of Service	Electronic Survey	Measures the rate, frequency	students: Undergraduate	Institutional Research	Cyclical - Every 3 years		Spring		Institutional	Institutional Research
New Student Orientation Evaluation	Evaluation	To seek feedback from those	New students and guests	ENSP	Summer/Fall		Summer/Fall	ENSP has access to data	Unit	Student Affairs
Non-returners Survey	Electronic Survey	Assessment - Better understanding	Students who were previously	Institutional Research	Annually - February		April / May		Institutional	Institutional Research
Non-returners Survey		Learn more about the reasons	Non-returners	Institutional Research	Fall and Spring	Fall/Spring	Fall/Spring		Institutional	Institutional Research
NSSE - National Study of Student Engagement	Electronic Survey	Measures student engagement	Students - First Year and	Student Affairs	Cyclical - Every X years		November / December		Institutional	Student Affairs
Orientation Leader Training Assessment	Assessment	Evaluate effectiveness of Orientation	Leaders	ENSP	Spring/Summer		March, April, May	ENSP has access to data	Unit	Student Affairs
Orientation Leader/Orientation Plan	Verbal Reflection	Help student leaders reflect	Orientation Leaders and	Engagement and New Student Programs	September		September	ENSP has access to data	Unit	Student Affairs
Orientation Leader/Orientation Plan	Assessment	Help student leaders reflect	Orientation Leaders and	Engagement and New Student Programs	September		September	ENSP processes responses	Unit	Student Affairs
Outcome assessment post trainings	pen/paper/some	assessment of RA/Peer mentor	participants of training	Counseling Services	post-training		post-training	data shared with Counselors	Unit	Student Affairs
PAARC Template	PAARC Template	PA ARC Accreditation							Unit	College of Health Sciences (PA)
Patient Satisfaction survey	email survey monthly	collect student feedback regarding	all students-undergraduate	Student health services	end of fall and spring semester		December and November	Shared with student health	Unit	Student Affairs
PDE Reviews				SoE	Initial + annual			SoE	Unit	School of Education
Peer Mentor Reflection	Assessment	Help student leaders reflect	Peer Mentors	Engagement and New Student Programs	October		October/November	ENSP processes responses	Unit	Student Affairs
Post- Event Evaluation	Paper evaluation	To assess learning and satisfaction	participants attending	OCE	after each event		monthly	shared with staff members	Unit	Career Education
Post Graduate Outcomes Survey	Electronic survey	To gather outcomes of each	students graduating from	OCE	April/May annually and then again		May and December	Aggregate data shared with	Institutional	Career Education
Post group counseling assessment	pen and paper	gather feedback about effectiveness	undergrad/graduate students	Counseling Services	termination of group		December and November	data shared with Counselors	Unit	Student Affairs
Post-Appointment/Drop In Survey	Electronic Survey	To assess satisfaction with	Students/alumni who	OCE	Daily following appointments		monthly	Shared monthly with staff	Unit	Career Education
Program Review Framework	in-house			Assoc Prov	5-6 yr			Assoc Prov, Asst Prov	Unit	Provost's Office
Programming Feedback	Evaluation	Seek feedback from students	Program Attendees	Engagement and New Student Programs	Mid-Semester/End of Semester		October/December	ENSP has access to data	Unit	Student Affairs
Senior Capstone Assessment		Senior Capstone Assessment		PY	annually			PY	Unit	College of Arts & Sciences - Psychology
SLG/O Assessment Plan				SGB	all classes			SGB	Unit	School of Global Business
SLOA				BI	5 yr cycle			BI	Unit	College of Arts & Sciences - Biology
Spark 451 Survey of Enrolling and New	Assessment & Benchmarking	Better understand admitted	Accepted First-time Freshmen	Enrollment Management	Annually in the Summer			Results are shared with staff	Unit/Institutional	Enrollment Management
SSI - Student Satisfaction Inventory	Electronic Survey	Assessment & benchmarking	Students	Institutional Research	Cyclical - Every 7 years in conjunction with		August / September		Institutional	Institutional Research
Student Learning Assessment		Student Learning Assessment		MLC dept.	annual			ML Faculty	Unit/Institutional	College of Arts & Sciences - Modern Languages
Student Learning Outcomes		Student Learning Outcomes		PA	annually			PA	Unit/Institutional	College of Health Sciences (PA)
Student Learning Outcomes		Student Learning Outcomes							Unit/Institutional	College of Health Sciences (PT)
Student Organization Affinity Group	Needs assessment	Asked affinity group students	Leadership of affinity groups	Engagement and New Student Programs	Potentially bi-annually		November/December	ENSP has access to data	Unit	Student Affairs

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ACHA-NCHA	Assessment & Benchmarking	assess student's behaviors	all students-undergraduate	Counseling and Student Health	every three years		May-June	results shared with student organizations	Unit/Institutional	Student Affairs
Student Organization Program Feedback	Evaluation	Seek feedback from students	Program Attendees	Student Organizations	Various		Various	Organization and ENR	Unit	Student Affairs
Student Organization Requirements	Evaluation	This is an opportunity for students	Student Organization	ISGO	Fall		October	Organization and ENR	Unit	Student Affairs
Student Organization Requirements	Evaluation	This is an opportunity for students	Campus Partners	SGO	Fall		October	Organization and ENR	Unit	Student Affairs
Undergrad Exit Survey	in-house (Qualtrics)			SGB	annually			SGB	Unit/Institutional	School of Global Business
Unit Assessment Report Template	in-house			Assoc Prov	as necessary				Unit	Provost's Office
Wellness Wednesday Program evaluations	open and paper based	Collect feedback on wellness	those who participate	SHS	once a month	September to April	same month	Shared with student organizations	Unit	Student Affairs
YFCY - Your First College Year Survey	Electronic Survey	YFCY includes several measures of adjustment during the first year		Institutional Research	Annually		August / September		Institutional	Institutional Research